



CITY OF NEWPORT BEACH PARKS, BEACHES & RECREATION AGENDA

CITY COUNCIL CHAMBERS @ NEW CIVIC CENTER
100 Civic Center Drive
TUESDAY, October 1, 2013– 6PM

PB&R Commission Members:

Tom Anderson, Chair
Ron Cole, Vice Chair
Kathy Hamilton
Walt Howald
Roy Englebrecht
Marie Marston
Jack Tingley

Staff Members:

Laura Detweiler, Recreation & Senior Services Director
Sean Levin, Recreation Superintendent
Mark Harmon, Municipal Operations Director
Mike Pisani, Deputy Municipal Operations Director
Teri Craig, Administrative Assistant

1) CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER

2) ROLL CALL

3) NOTICE TO THE PUBLIC

Public comments are invited on agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

4) CONSENT CALENDAR

All matters listed under **Consent Calendar 4A-4C** are considered by the PB&R Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.

A. **Minutes of the September 3, 2013 regular meeting.**

Recommendation: Waive reading of subject minutes, approve and order filed.

B. **Parks & Operations Division Activity Report.**

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

C. **Recreation & Seniors Services Activity Report.**

Recommendation: Receive/file Activity Report for activities for past and upcoming projects and events.

5) CURRENT / NEW BUSINESS – Staff Report

A. **Uptown Newport Project — Review of Public Parks**

Recommendation: Review & approve park amenities on the two public park concepts for the Uptown Newport project totaling two (2) acres.

B. **Commission Liaison Appointment to the Blackball (Surfing Regulations) Working Group**

Recommendation: Consider request of Recreation staff to appoint Vice Chair Ron Cole and Commissioner Jack Tingley as liaisons to the Newport Blackball Working Group coordinated by the Fire Department Marine Operations Division to review current surfing policies.

This Parks, Beaches & Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches & Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Parks, Beaches & Recreation Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches & Recreation Commission. The Parks, Beaches & Recreation Commission may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. If requested, this agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Please contact the Parks, Beaches & Recreation Commission Secretary at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3151 or recreation@newportbeachca.gov.

C. MOD Presentation – Urban Forest Maintenance Program

Recommendation: Receive & file.

D. Special Tree Removal — 621 Poppy Avenue

Recommendation: Consider request of MOD Staff to remove one (1) City Special tree – Neighborhood Eucalyptus (Desert Gum) tree located adjacent to 621 Poppy Avenue to mitigate a potential liability due to severe root loss, a declining canopy and an increased chance of failure and replaced with Australian Willow trees at the same location.

E. Special Tree Removal — 547 Riverside Avenue

Recommendation: Consider request of MOD Staff to remove two (2) City Special tree – Neighborhood tree located at 547 Riverside Avenue to mitigate potential liability due to severe canopy decay and replaced with Australian Willow trees at the same location.

F. Special Tree Removal — 1739 Candlestick Lane

Recommendation: Consider request of MOD Staff to remove one (1) City Special tree – Neighborhood tree located in the parkway at 1739 Candlestick Lane as the tree cannot be safely root pruned without incurring potential liability and possible tree failure.

G. Reforestation Request — 2201 Channel Road

Recommendation: Consider reforestation request from Paula Gonzales to remove one (1) City Carrotwood tree from 2201 Channel Road and replace with a 36" box Australian Willow at the site.

6) PARKS, BEACHES & RECREATION COMMISSION / STAFF ANNOUNCEMENTS, AD HOC UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

7) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers.

8) ADJOURNMENT

CITY OF NEWPORT BEACH

Parks, Beaches & Recreation Commission Regular Meeting September 3, 2013 – 6pm

1) **CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER** – 6:00 p.m.

2) **ROLL CALL**

Present: Tom Anderson, Chair
Ron Cole, Vice Chair
Kathy Hamilton
Walt Howald
Roy Englebrecht
Marie Marston
Jack Tingley (Arrived at 6:05 p.m.)

Absent: Kathy Hamilton (Excused)

Staff: Laura Detweiler, Recreation & Senior Services Director
Mike Pisani, Deputy Municipal Operations Director
Crystal McDonald, Deputy City Clerk

3) **NOTICE TO THE PUBLIC**

4) **CONSENT CALENDAR**

A. **Minutes of the August 6, 2013 regular meeting.**

Recommendation: Waive reading of subject minutes, approve and order filed.

B. **Parks & Operations Division Activity Report.**

Recommendation: Receive/file monthly Activity Report for activities and upcoming projects.

C. **Recreation & Seniors Services Activity Report.**

Recommendation: Receive/file Activity Report for activities for past and upcoming projects and events.

D. **Pulled by Commissioner Englebrecht**

Motion by Commissioner Howald; seconded by Vice Chair Cole to accept items 4A – 4C of the Consent Calendar. Motion carried by acclamation.

D. **Reforestation Request — 2848 Alta Vista Drive**

Recommendation: Approve reforestation request from Eastbluff Homeowners Association (EHCA) for homeowners Keith Hall & Susan Lemke to remove one City Lemon-scented Gum tree from 2848 Alta Vista Drive and replace with a 36" box Russet Magnolia to be located within the parkway at the site.

Commissioner Englebrecht commented on the age of the tree noting its value. He stated that he was opposed to removing the tree and urged the Commission to deny the request.

In response to Vice Chair Cole's inquiry, Deputy Director Pisani reported that the tree poses no safety concerns but is messy.

Commissioner Englebrecht warned against setting a precedent by approving this request. He stated that valid reasons should be given before for removing a tree such as hazardous conditions or damage to property, not merely because of debris.

Commissioner Marston commented on the need to comply with Council Policy G-1.

Chair Anderson opened the public discussion.

Jim Mosher addressed the City's Tree Ordinance and the list of recommended replacement trees. He reported that the recommended replacement tree is not included on the list.

Chair Anderson closed the public discussion.

Commissioner Englebrecht commented that it is the Commission's discretion to deny the request and that by approving the request and recommending a tree not on the City's list of appropriate replacement trees would be committing a violation of its own established criteria. He stated that that tree removal applications should be put on hold until this issue is completely vetted.

In response to Commissioner's Cole's inquiry, Deputy Director Pisani reported that this tree is a parkway tree, that parkway trees are on City land and are maintained by the City.

Commissioner Cole agreed with Commission Englebrecht's comments.

In response to Commissioner Marston's inquiry, Deputy Director Pisani reported that the City trims parkway trees and that these trees have been trimmed in the past two years.

Discussion ensued regarding the rationale for staff's recommendation of a replacement tree not on the established tree list. Deputy Director Pisani responded that trees in the area have been replaced with this type of tree being recommended.

Commissioner Howald indicated he sympathizes with the homeowner and stated that he is not opposed to continuing the matter until a clear policy can be established.

Chair Anderson agreed with Commissioner Englebrecht's comments.

Motion by Commissioner Englebrecht: to deny the request until an established tree policy is created by the Commission and approved by Council. Motion fails due to a lack of a second.

Motion by Vice Chair Cole; seconded by Commissioner Englebrecht to deny the reforestation request from Eastbluff Homeowners Association (EHCA) for homeowners Keith Hall & Susan Lemke. Motion carried by acclamation.

5) CURRENT / NEW BUSINESS – Staff Report

A. Special Tree Removal — 15th Street adjacent to 544 Aliso Avenue

Recommendation: Consider request of MOD Staff to remove five (5) City Special trees – Neighborhood trees located at 15th Street adjacent to 544 Aliso Avenue to mitigate potential liability due to severe root decay with exposed sulfur conks and replaced with Australian Willow trees at the same location.

Deputy Director Pisani presented details of the report noting that staff recommends removal of the trees due to root decay and sulfur conks.

Discussion ensued regarding valid reasons for requesting removal of the trees. Deputy Director Pisani stated that there is danger of tree failure because of the decay.

In response to Chair Anderson's inquiry regarding other trees in the vicinity littered with debris and trash, Deputy Director Pisani reported that staff will be evaluating those trees as well.

Chair Anderson opened the public discussion.

Jim Mosher reported that the recommended replacement trees are on the tree list. He reported that conks are seasonal and are a fungus that grow inside the trees and are not visible during part of the year and are not necessarily detrimental to the trees.

Chair Anderson closed the public discussion.

Commissioner Englebrecht questioned if staff could get a second opinion and possibly provide another solution. However, he stated he would accept staff's recommendations.

Discussion followed regarding involving homeowners, changes to the sidewalk once the trees are removed and if removing only two of the five trees could mitigate the problem.

In response to Commissioner Howald's inquiry, Deputy Director Pisani reported that the matter was initiated by a resident but recommendations to remove the trees were made by staff and that the City will incur the cost of removal and replacement.

Commissioner Tingley referenced the Irvine Avenue area and noted the project turned out nicely because mature trees were planted to replace those removed.

Deputy Director Pisani reported that the replacement trees will be between eight- and ten-feet tall.

Commissioner Howald stated that the trees need to be removed and agreed with Commissioner Tingley's comments regarding replacing them with mature trees.

Motion by Commissioner Tingley; seconded by Commissioner Howald to approve the request to remove five (5) City Special trees – Neighborhood trees located at 15th Street adjacent to 544 Aliso Avenue as recommended by staff and direct staff to review the type and size of tree with which to replace them. Motion carried by acclamation.

B. Special Tree Removal – 621 Poppy Avenue

Recommendation: Consider request of MOD Staff to remove one City Special tree – Neighborhood Eucalyptus (Desert Gum) tree located adjacent to 621 Poppy Avenue to mitigate a potential liability due to severe root loss, a declining canopy and an increased chance of failure and replaced with Australian Willow trees at the same location.

Deputy Director Pisani introduced the item and reported that the property owner has requested that this item be continued until the Commission's October meeting since she is out of town and would like the opportunity to address the Commission. He added that she did not initiate the request for removal.

Commissioner Marston indicated she had suggested conducting a study regarding Poppy Avenue trees in the past and wondered if the matter could be deferred until completion of the study.

Chair Anderson stated that a map of the area would be useful.

Commissioner Marston reiterated that she commented on the matter a year or two ago and expressed concerns regarding the trees on Poppy Avenue.

Discussion ensued regarding the a Commission study of the Poppy Avenue trees.

Deputy Director Pisani reported that the matter has not yet been scheduled. The matter of a tree at 300 Poppy Avenue is scheduled to be heard by Council at its September 10, 2013 meeting.

Motion by Commission Cole; seconded by Commissioner Englebrecht to continue the matter until the PB&R Commission meeting in October. Motion carried by acclamation.

C. Ad Hoc Committee – Street Tree Designation List and G-1 Policy Revision

Recommendation:

- 1. Adopt separate Ad Hoc Committees for Updating the Street Tree Designation List and the Revision of Council Policy G-1*
- 2. Adopt a separate Ad Hoc Committee for Updating the Street Tree List and a separate Ad Hoc Committee for Modifying Council Policy G-1; and appoint two (2) commission members to each Ad Hoc Committee.*

Deputy Director Pisani presented details of the report noting recommendations to develop to Ad Hoc Committees as stated above. He addressed the scope of work to be completed by the Ad Hoc Committees and the intent.

In response to Chair Anderson's inquiry, Director Detweiler clarified the need for two Ad Hoc Committees.

Chair Anderson requested volunteers for the two Ad Hoc Committees.

Commissioner Howald addressed the importance of both Ad Hoc Committees and offered to serve on the Ad Hoc Committee in charge of Modifying Council Policy G-1.

Commissioner Englebrecht stated that there may be some duplication and wondered about the possibility of establishing one Ad Hoc Committee and including members of the public.

Director Detweiler reported that staff will also be involved and reiterated that two members of the Commission would be assigned to serve on each.

Deputy Director Pisani reported that original intent was to have one Ad Hoc Committee to address Policy G-1 and have staff address the Street Tree List, since it is a staff function. He added that the Street Tree List Ad Hoc Committee would probably last four to five months and the G-1 Ad Hoc Committee, longer. He added that the Ad Hoc Committees would provide updates to the Commission as a whole.

Commissioner Englebrecht volunteered to serve on the Street Tree Designation List Ad Hoc Committee along with Chair Anderson.

Commissioner Howald volunteered to serve on the G-1 Ad Hoc Committee along with Commissioner Hamilton.

Chair Anderson opened the public discussion.

Jim Mosher commented on conflicts with the policy and disagreed that the Street Tree Designation List is a staff function and stated that it should be open to public participation.

Chair Anderson closed the public discussion.

Motion by Chair Anderson; seconded by Commissioner Marston to adopt the formation of an Ad Hoc Committee to address the Street Tree Designation List consisting of Commissioner Englebrecht and Chair Anderson and the formation of an Ad Hoc Committee to address modification of the G1 policy consisting of Commissioner Howald and Commissioner Hamilton. Motion carried by acclamation.

6) PARKS, BEACHES & RECREATION COMMISSION / STAFF ANNOUNCEMENTS, UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

Commissioner Marston reported attending an Off-Leash Dog Park meeting where a member of the public suggested the consideration of having a one-hour per day segment of time for dogs to be off leash and that the matter was deferred until it could be considered by the Homeowners Association. She added that some of the homeowners in the meeting were not in agreement with the idea.

Regarding the Lower Castaways Park Design, Director Detweiler reported that the Committee is scheduled to meet September 6, 2013, in conjunction with the Harbor Commission and has been publicly noticed.

Commissioner Howald invited Commission members to attend a lunch and tour at OASIS on October 23, 2013, at 11:30 a.m.

Commissioner Cole announced an upcoming meeting to discuss the matter of Blackball.

Chair Anderson made a request to have the matter of tracking adult leagues in terms of resident and non-resident members placed on a future agenda.

7) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jim Mosher commented on the Off-Leash Dog Park and reported that the PB&R Commission is often left out of the loop on City items such as the Bicycle Master Plan, plans for Art in the Park and health problems at beaches.

Director Detweiler reported the official conclusion of the City's summer programs and reported on the implementation of a pickleball program and addressed the possibility of converting some of the existing tennis courts into pickleball courts. Staff will continue to monitor the use of tennis courts while considering the matter.

8) ADJOURNMENT @ 7:09 p.m.

Submitted by: _____
Crystal McDonald, Deputy City Clerk

Approved by: _____
Tom Anderson, Chair



CITY OF NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 4B
October 1, 2013

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Deputy Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: August Activity Report – Parks and Trees, and Operations Support Divisions

PARKS MAINTENANCE:

Parks Maintenance Division staff continues working with the Public Works and Recreation and Senior Services Departments on numerous projects in the planning and construction phases.

Balboa Yacht Basin Planter Renovation



Before



After

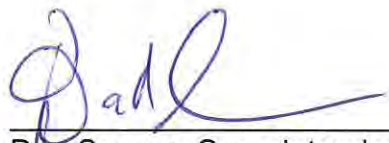
In coordination with the Harbor Resources Division, MOD staff recently completed the renovation of the parking lot planters at the Balboa Yacht Basin. The Parks Maintenance Division removed four dying Ficus trees and planted Pygmy Date Palm trees transferred from the old City Hall site. The Field Maintenance Division poured a new concrete pad for a bench, also salvaged from the former City Hall site. Colorful, drought-tolerant, and low-maintenance landscaping replaced the overgrown and outdated shrubs.

TREES:


As part of the City's overall grid and annual trimming schedule, the City's tree service contractor pruned trees within the Newport Heights, Irvine Terrace, and Balboa Island areas. Additionally, annual pruning of Coral, Orchid, and Palm trees are occurring throughout the City.

| <i>Month of:</i> | <i>Trees Trimmed:</i> | <i>Trees Removed:</i> | <i>Trees Planted:</i> |
|-------------------------|----------------------------------|----------------------------------|----------------------------------|
| August | 1,755 | 7 | 0 |

Prepared by:



Dan Sereno, Superintendent
Parks and Trees Division



James Auger, Superintendent
Operations Support Division

Recreation Services Monthly Activities Report

To: Parks, Beaches & Recreation Commission

From: Sean Levin, Recreation Superintendent
Celeste Jardine-Haug, Senior Services Manager

Re: Recreation & Senior Services Department Monthly Activities Report



Park Patrol to the Rescue!

On August 26, Park Patrol Officer DJ Ferris was on patrol near Corona del Mar State Beach when he heard children screaming. Officer Ferris investigated the situation and at the top of the hill he found a school bus. Near the front of the bus he found a 4 foot long rattle snake. Officer Ferris proceeded to move the children a safe distance away and secured the area. Newport Beach Police Department Animal Control was contacted and arrived on scene in time to capture the large rattle snake and relocate it back into the hills.

Summer Wrap Up!

The Recreation Division just wrapped up twelve weeks of summer camp programming. A variety of new camps were added including; Hula for Kids, Chess, Astronaut Adventure, and Disneyland Parade Camp. This summer brought 4,699 contract class participants which is an increase of 9.5% from 2012. The total revenue generated was \$1,192,241.00.

An additional 1,000 Boys and girls ages 5-12 had a blast at the staff operated camps at the Community Youth Center (CYC) and Balboa Community Centers. The children enjoyed visits to the Newport Beach Library, beach days, and exciting excursions to Disneyland and Wild Rivers. Thanks to the staff and parents for making this a memorable summer!

Feedback was great and here's what some parents had to say:

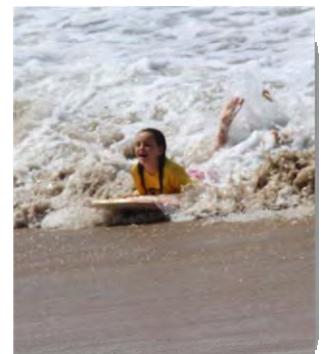
"This class taught a skill, was a confidence booster for both children and adults and had extra activities (kayaking, paddle boarding) to engage in when there was little wind for sailing -- a real bonus. Great experience."

"Love the instructors and this camp. We loved it so much we took another week before the camp ended for summer."

"Coaches were professional, approachable, enthusiastic, and had good rapport with children."

"The class schedule and format were excellent. The teacher encouraged and engaged the students beautifully-- all very impressive."

"Great counselors!!!"





Talent Found in Newport Beach

The 3rd Annual OASIS Talent Show held on August 21 was once again a crowd pleaser. Over 350 seniors attended this fun event that featured 13 different talented senior acts including singers, dancers, musicians and a comedian. A good time was had by all at this annual event. Compliments are still pouring in from those who enjoyed the show.



No Room On The Rocks!

Even with cooler than normal temperatures at the beach, August was a very busy month for the Marine Protected Areas. In August alone, Marine Protection staff had over 13,000 public contacts - primarily at Little Corona Beach. Staff focused on educating beach goers in a fun, informative way to help everyone have a good time while being mindful of why the area is special. This year the goal was to gain a better understanding of how the current marine protection program is working, and how it can be improved. The focus is on interpreting and educating with artifacts and signage.



OASIS family joyfully welcomes

June Marie Doughty

Sunday, September 8, 2013

8 pounds 9 ounces and 19.5 inches

Proud Mom

Department Assistant, Anne Doughty



Traveling Tidepool!

Within the next few months we will be kicking off new signage and the Traveling Tidepool; a vehicle that will function as a mobile interpretive center at Little Corona, and provide an opportunity for on-site educational outreach. As these various strategies are implemented, the impacts on visitor behavior and the biological health of the tidepool residents will be observed.

Special thanks for the help of the very dedicated volunteers who spend hours talking to people about the need to care for the coast, and explaining how everyone can make a difference!



Pickleball

Join in the sensation of Pickleball, the fastest growing senior sport in America! Pickleball, a combination of tennis and ping pong on a badminton sized court, made its debut on Friday, Sept 6 at the Newport Coast Community Center. Special thanks to the great staff members who have been working hard to bring this great sport to Newport Beach. Three temporary courts will be set up for the next 6 months with the goal of analyzing interest within the community. Play will be on Mondays and Fridays from 12:30 to 3:00pm in a drop-in basis.

In preparation, the Department had a training day to help staff become familiar with the rules of the game. Staff is excited to see what is to come!



Extra! Extra! Read All About It! Jennifer Sisoev Gets Promotion!

Jennifer Sisoev was promoted from Assistant Recreation Coordinator to Fitness Center Coordinator. Jennifer has been working at the OASIS since March 2012 and has a Bachelor of Science degree in Political Science, a Master of Public Administration degree and is currently working towards a Master of Gerontology degree. Jennifer enjoys taking road trips with her husband, giving belly rubs to their English Bulldog, and camping with her in-laws.



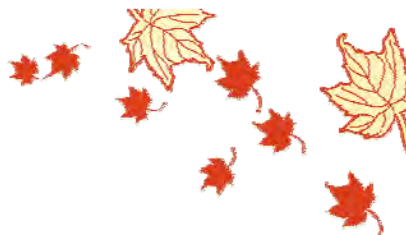
City Family Grows!

Robin Brunner the newest employee at the OASIS Senior Center joins the Transportation team as a part-time Senior Services Driver. Robin began driving professionally for Unitrans while a student at UC Davis and progressed to driving the senior bus for the City of Davis. Robin has also worked in the Senior Center doing scheduling and dispatching and has most recently, worked at Merritt College in Oakland, as an Athletic Business specialist in the Sports Department. Robin relocated to Newport Beach to be closer to his family and is a great addition to the City team!

New Sports Webpage

To better serve our adult and youth sports participants, the city of Newport Beach Sports page has a new look and friendly URL. www.newportbeachca.gov/sports

The new software is by Teamsideline, providing us with a better interface for sports participants. With the new webpage we will be able to list up to date league schedules and standings, cross market the programs, centralize participant forms and rules, and provide up to date field conditions through email, text and home page notification.



Coastal Cleanup Day

Marine Protection hosted Coastal Cleanup Day on September 21. Each year hundreds of volunteers come out to help clean our coast. This year nearly 400 people signed up for this year's efforts to help make trash extinct! If you would like to volunteer for monthly beach cleanups hosted by Newport Beach Marine Protection, please contact Michelle at mclemente@newportbeachca.gov.

Surfs Up!

The 25th Annual City of Newport Beach Surf Championships was held Sat/Sun September 28-29, 2013 at 54th/56th Street Beach.



Hootenanny in the Heights

This past Sunday, Recreation partnered with Councilman Tony Petros to put on *Hootenanny at the Heights* at Cliff Drive Park. The event brought the surrounding community together to enjoy an afternoon full of music, games, arts & crafts, and a BBQ hosted by the Newport Beach Fire Department. The goal of the event was to give the community a chance to meet their councilmember's and City staff to share their thoughts and 150 residents came out for the festivities from 11:30am-2:00pm to do just that!





After-Class Enrichment Programs

This past week kicked off another year of After-Class Enrichment (ACE) programs at Mariners and Newport Elementary schools. The programs offer a unique opportunity for students to take specialty classes with some popular instructors. This year, classes such as, robotics, skateboarding, yoga, surf and mixed media are being offered. Currently there are 210 participants in the program at Newport Elementary and 157 at Mariners.

New Hot Spot: The OASIS!!

In an effort to attract Baby Boomers and working seniors, the OASIS expanded its nighttime and weekend events. In September, the 3rd monthly Bunco Night was hosted. Bunco is a fun dice game that is easy to learn and provides hours of fun. An average of 48 people attend this fun filled event each month.

Also new to OASIS is a Monday Night Football Party with kickoff is at 5:40pm. This event includes a light dinner and is free.

Last, but certainly not least, on September 28, OASIS hosted a Beach Boys tribute band in the courtyard. This event sold out in less than three weeks with 230 tickets sold. This was the second concert in the new courtyard. Back in July, OASIS hosted a Beatles tribute band with over 200 in attendance. Word about how enjoyable this concert was spread quickly and folks were lined up to buy tickets for the Beach Boys concert. With programs for people in their 50s through their 90s and beyond, OASIS truly has something for everyone!

Stroke Prevention Seminar

The Orange County Stroke Association presented a community education event on *Preventing Strokes through Diet and Exercise* on September 18. The presentation covered: stroke risk factors, TIA's, stroke warning signs and stroke prevention. A FREE Abdominal Aortic Aneurysm Screening was also offered to seminar participants.

Fall Prevention Presentation

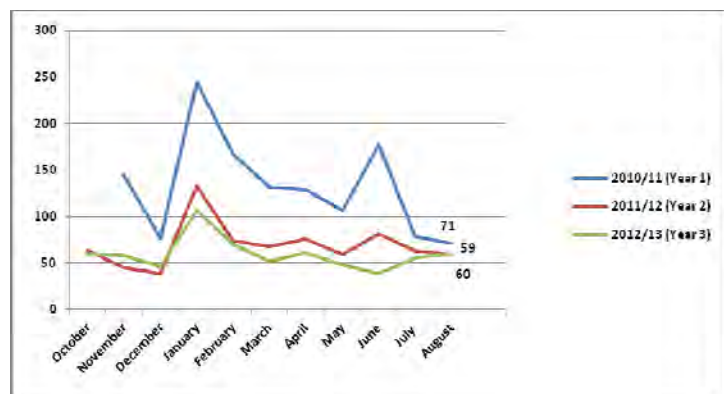
The Down with Falls Coalition recognized Fall Prevention Awareness Week at OASIS on September 25. The program presented an overview of the consequences of falls, the myths and realities of older adult falls, the causes of falls, and practical tips on the prevention of falls. Among older adults, falls are the leading cause of injury deaths, unintentional injuries, and hospital admissions for trauma. Falls can take a serious toll on older adults' quality of life and independence. OASIS wants to help convey the message that falls are preventable.

OASIS Fitness Center Stats & Graphs

August 2013 Memberships: As of August 31, 2013 the Fitness Center has 1,913 active members. Of these members, 96.6% of them are Newport Beach residents and 5.4% of them are non residents. Future promotions are being considered, although limited space in the Fitness Center may be an issue in accommodating an influx of new members.

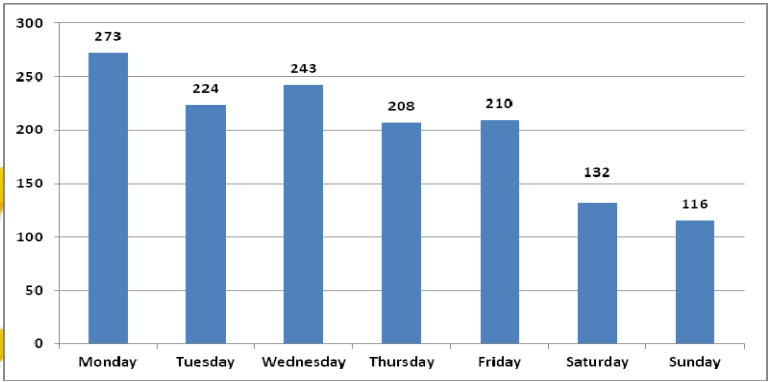
Memberships Sold per Month (Year to Year Comparison)

**October 2010 Grand Opening omitted*



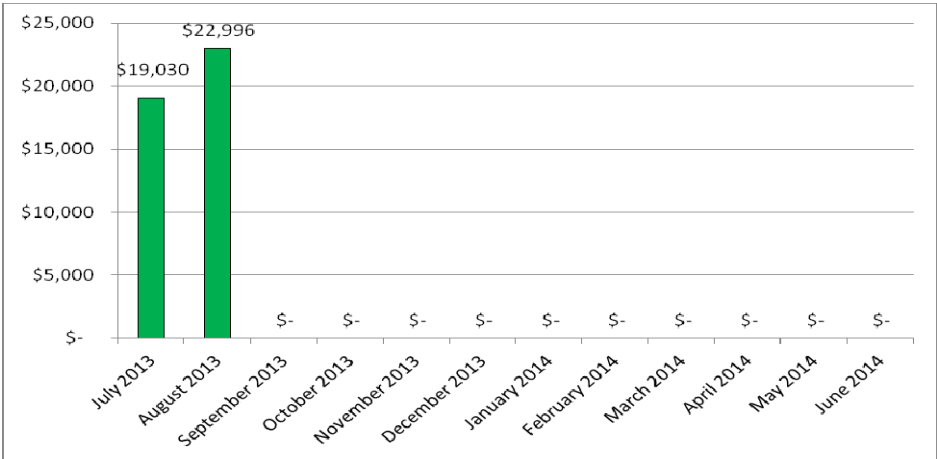
Fitness Center Usage: In the month of August; 1,026 individuals used the fitness center a total of 6,087 times. The busiest days are Mondays and Wednesdays with an average use of 232 per weekday and 124 on weekends.

Average Users per Day for August 2013

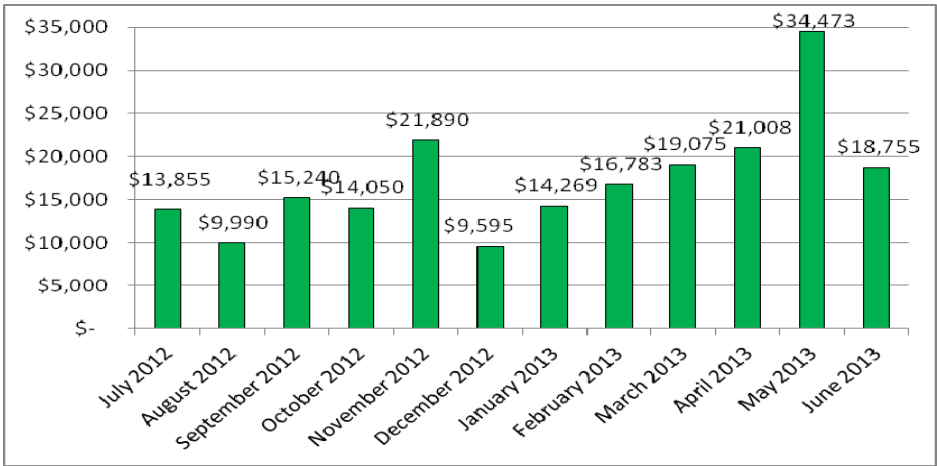


Personal Training Revenue: Personal training is a popular option at the Fitness Center, and had a noticeable increase in monthly revenue this August 2013 (\$22,996) compared to August of last year 2012 (\$9,990). Overall, the OASIS Fitness Center has collected approximately \$42,026 for the 2013-2014 fiscal year.

FY 13-14 Personal Training Revenue by Month
(July 30-Aug. 26)



FY 12-13 Personal Training Revenue



Park Patrol

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of **August**, Park Patrol had the following number of contacts:

1. REQUESTED Requested Calls

- 17 with Youth Sports Groups
- 2 Field related issues/checks
- 10 Park/Picnic/reservation issues/checks
- 27 Community Center issues/checks
- 16 Playground checks
- 16 other
- CdM Beach Contacts
 - 130 BBQ
 - 115 Charcoal
 - 101 Tents

2. PUBLIC CONTACTS

- 204 Education
- 15 Alcohol
- 96 Dog related

Citations Issued – 8 issued — 7 for parking violations; 1 for private tennis lesson at Grant Howald Park

FACILITY RENTALS & SPECIAL EVENT PERMITS

During the period of August 16 – September 15, 2013 there were:

- 18 Picnic/Park Area Rentals
- 4 Room Rentals
- 1 Field Rentals
- 6 OASIS Classroom
- 1 OASIS Event Center

As of September 15, 2013, there were 246 Special Event Permits processed and issued for the year.

Those events of note for this period are:

CdM 1 Mile Swim: CdM State Beach, 8/24- Attendance: 200

CdM Car Show: CdM State Beach, 9/8- Attendance: 1500

Swim for Life: CdM State Beach, 9/15- Attendance: 300

OASIS UTILIZATION REPORT

August 2013

PARTICIPANTS ATTENDING **11,887 CUSTOMERS**

RECREATIONAL CLASSES (This number will be reported quarterly)
FITNESS CENTER **6,111 CUSTOMERS**
PERSONALIZED SERVICES PROVIDED **2,105 CUSTOMERS**

Includes:

| | | | |
|--------------------------|------|---------------------------|-----|
| Blood Pressure | 34 | Medical Equipment Rentals | 32 |
| Counseling-Persons | 60 | Rental Inquiries | 20 |
| Eldercare | 9 | Rentals (Paid) | 6 |
| Employment | 10 | Senior Assessment(hrs) | 45 |
| HICAP | 12 | Telephone Reassurance | 220 |
| Housing Counseling | 25 | Visual Screening | n/a |
| Information and Referral | 1625 | Taxes (Seasonal) | n/a |
| Legal Assistance | 7 | | |

SENIORS RECEIVING TRANSPORTATION SERVICES **1,076 RIDERS**
 Care-A-Van/Shuttle

CUSTOMERS RECEIVING NOON MEALS @ OASIS **1,667 CUSTOMERS**
 *includes meals on wheels

VOLUNTEER SERVICES PROVIDED AT THE CENTER **1,115 HOURS**
 Includes:

| |
|--------------------------------|
| Kitchen & Home Delivered Meals |
| Front Office |
| Travel Office |
| Gift Shop |
| Library |
| Instructors |
| President |
| Treasurer |
| Vice President |
| Bookkeeper |
| Taxes |

PARTICIPANTS IN FRIENDS OF OASIS TRAVEL **206 CUSTOMERS**
Day Trips Long Trips

| | |
|--------------------|----|
| Hollywood Bowl | 52 |
| Marion Beach House | 51 |
| CA Philharmonic | 52 |
| Getty Villa | 51 |
| Pechanga Casino | 54 |

SPECIAL EVENTS/SCREENINGS/LECTURES **722 PERSONS**

| | | | |
|----------------------------|-----|----------------------------|----|
| Bunco | 48 | Advanced Healthcare Dir | 12 |
| Silent Movies w/Live Music | 100 | UCI Lecture | 11 |
| Three Second Impression | 70 | Cmty Resources & Care Opts | 30 |
| Misc. | 451 | | |

SEPTEMBER 20 - OCTOBER 20

"An Act of Imagination" - 8:00 pm Thursday-Saturday & 2:00 pm Sunday
Newport Theatre Arts Center (2501 Cliff Dr)

SEPTEMBER 23 - OCTOBER 5

Friends' Boutique & Rummage Sale - 9:00am - 2pm
(Collection dates 9/23 - 10/3 - Sale Dates 10/4-10/5)
OASIS Senior Center (801 Narcissus Ave)

OCTOBER 14

Monday Night Football - Free 5:30pm
OASIS Senior Center (801 Narcissus Ave)

OCTOBER 16

Flu Shots - Free 9:00 - 11:00am
OASIS Senior Center (801 Narcissus Ave)

OCTOBER 12

Art in the Park - 10:00 am - 5:00 pm
Civic Center Green (100 Civic Center Drive)

November 27

Thanksgiving Luncheon - Free Noon
OASIS Senior Center (801 Narcissus Ave)

DECEMBER 6

Breakfast with Santa - 9:30 am - 11:00 am \$15
Newport Coast Community Center (6401 San Joaquin Hills Road)

January 1, 2014

Tournament of Roses Parade Excursion - 5:00 am - 1:00 pm \$125
Meet at OASIS to board Deluxe Charter Bus



== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5A
October 1, 2013

TO: Parks, Beaches & Recreation Commission

FROM: Recreation Department
Laura Detweiler, Rec & Sr Service Director
949-644-3157, LDetweiler@newportbeachca.gov

PREPARED BY: Sean Levin, Recreation Superintendent
949-644-3159, slevin@newportbeachca.gov
Rosalinh Ung, Associate Planner
949-644-3208, rung@newportbeachca.gov

TITLE: Uptown Newport Project – Review of Public Parks

RECOMMENDATION:

Review and approve park amenities on the two public park concepts for the Uptown Newport project totaling two (2) acres.

FUNDING REQUIREMENTS:

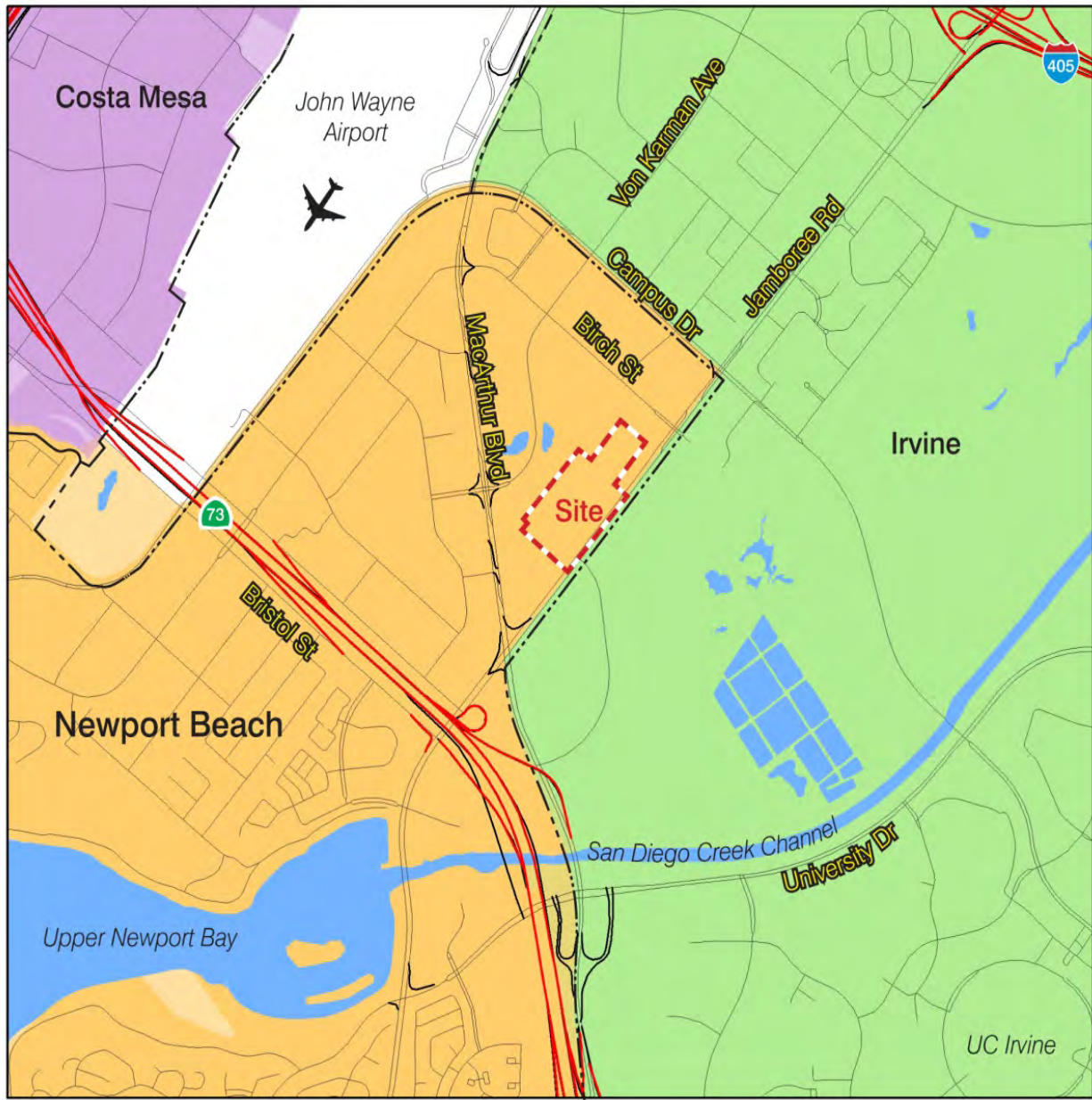
No fiscal impact to the City. Parks will be developed and maintained by the applicant.

INTRODUCTION

Project Setting

The subject property is located within the airport area and is approximately 25.05 acres in size. The property is currently developed with two office/industrial buildings that are being leased to TowerJazz Semiconductor. Vehicular access to the project site is from Jamboree Road and Birch Street. The site is surrounded to the north, west, and south by commercial/office uses within the Koll Center Newport office park. Jamboree Road forms the eastern boundary of the project site, and beyond Jamboree Road to the east is undeveloped open space within the North Campus of the University of California, Irvine.

GENERAL VICINITY MAP





Background

On February 26, 2013, the City Council approved the land use entitlement applications and environmental review for the Uptown Newport project which consists of the removal of existing office and industrial uses in two primary phases and the construction of a mixed use community consisting of 1,244 residential units, 11,500 square feet of neighborhood-serving retail space, and approximately two (2) acres of park space (Attachment A). The parks are being designed for the planned community and will be accessible to the general public as well. Phase 1 (Attachment B) will include demolition of the existing single-story office building “Half Dome”, and development of the westerly portion of the property and the frontage along Jamboree Road. Phase 1 will include the development of up to 680 residential units and up to 11,500 square feet of retail space, and is projected to commence in 2014 and be completed in 2018. Phase 2 (Attachment C) will include demolition of the existing TowerJazz building, and development of the remaining 564 residential units on the easterly portion of the property. Timing for Phase 2 construction would be contingent upon the existing lease of the TowerJazz facility, which will expire in March 2017, but could be extended to March 2027 by TowerJazz.

On September 5, 2013, the Planning Commission approved the Master Site Development Review application which includes detailed plans and specifications for the master site improvements to ensure that the project will be developed in a cohesive manner in phases consistent with the approved Uptown Newport Planned Community Development Plan. As a condition of approval, the final design of two (2), one-acre neighborhood public parks shall be reviewed and approved by the City of Newport Beach PB&R Commission.

DISCUSSION

Uptown Newport has two (2), one-acre neighborhood public parks and each will be built with each development phase. The Phase 1 Park is located adjacent to the mixed-use retail node and provides for a prominent visual entry and focal point. The Phase 1 neighborhood park amenities include: a water fountain, activity lawn, tot lot, pedestrian pathways, a hardscape plaza and promenade, a public art feature; barbeque grills; and shaded seating areas. The Phase 1 Park is also designed to accommodate vendors with small kiosks along the promenade, special events (i.e., farmers market and art shows), movies-in-the-park, and special performances if desired.

The Phase 2 Park is located along the Spine Street and the secondary entry off of Jamboree Road, and provides for a prominent visual entry and focal point. The Phase 2 Park amenities include: a water fountain, open lawn areas, pedestrian pathways, a hardscape plaza, a public art feature, barbeque grills; and shaded seating areas. The Phase 2 Park also includes recreational courts such as bocce courts and a sand volleyball court.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item). Residents within 300 feet of the Uptown Park project were noticed.

Attachments: A. Uptown Newport Site Plan
 B. Phase 1 Park
 C. Phase 2 Park

Uptown Newport, L.P.
Uptown Newport

Newport Beach, CA.

Overall Site Illustrative

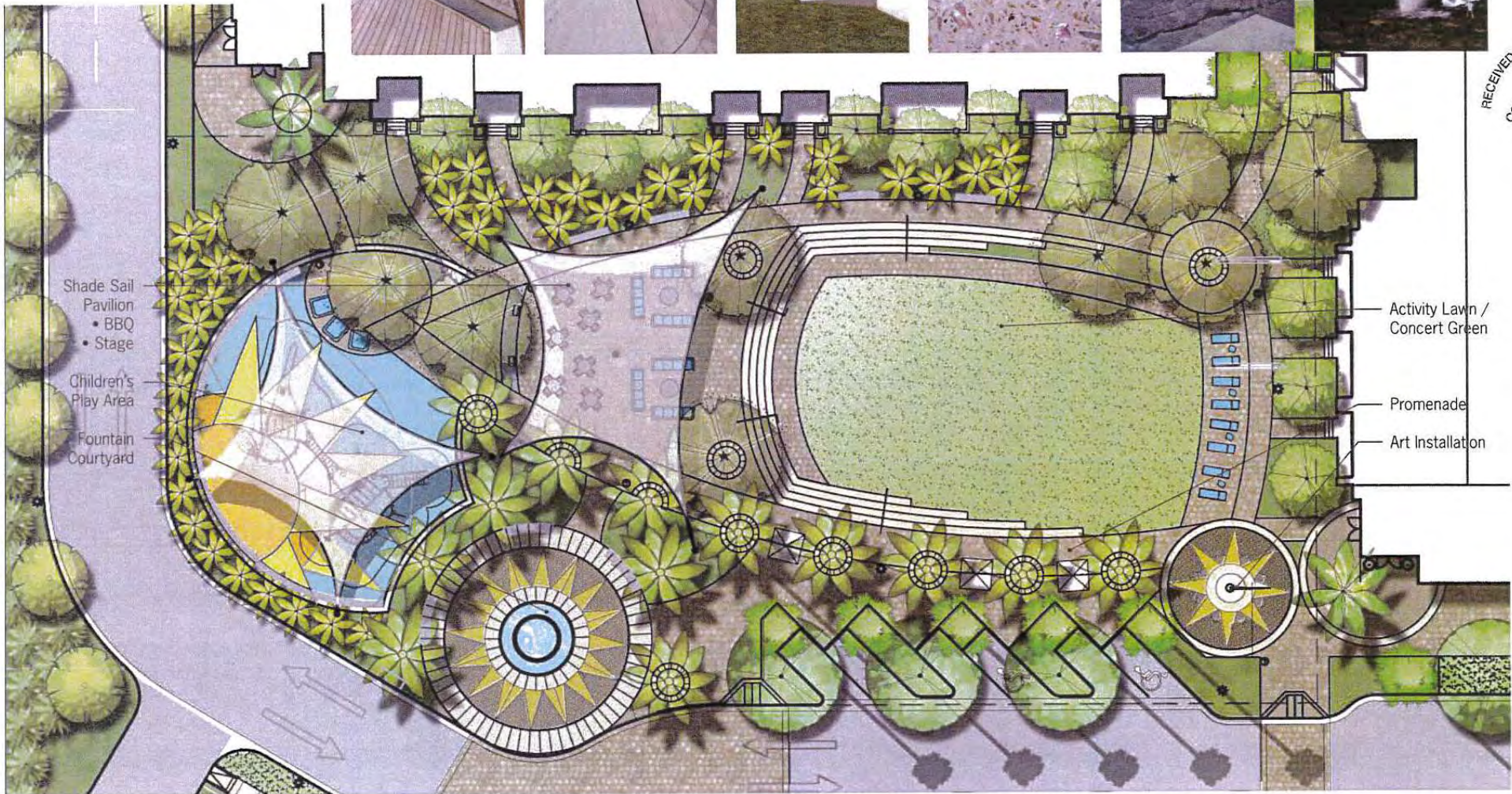


RECEIVED BY
COMMUNITY
06/24/2013



Exhibit B

The Shopoff Group
Uptown Newport
Newport Beach, California



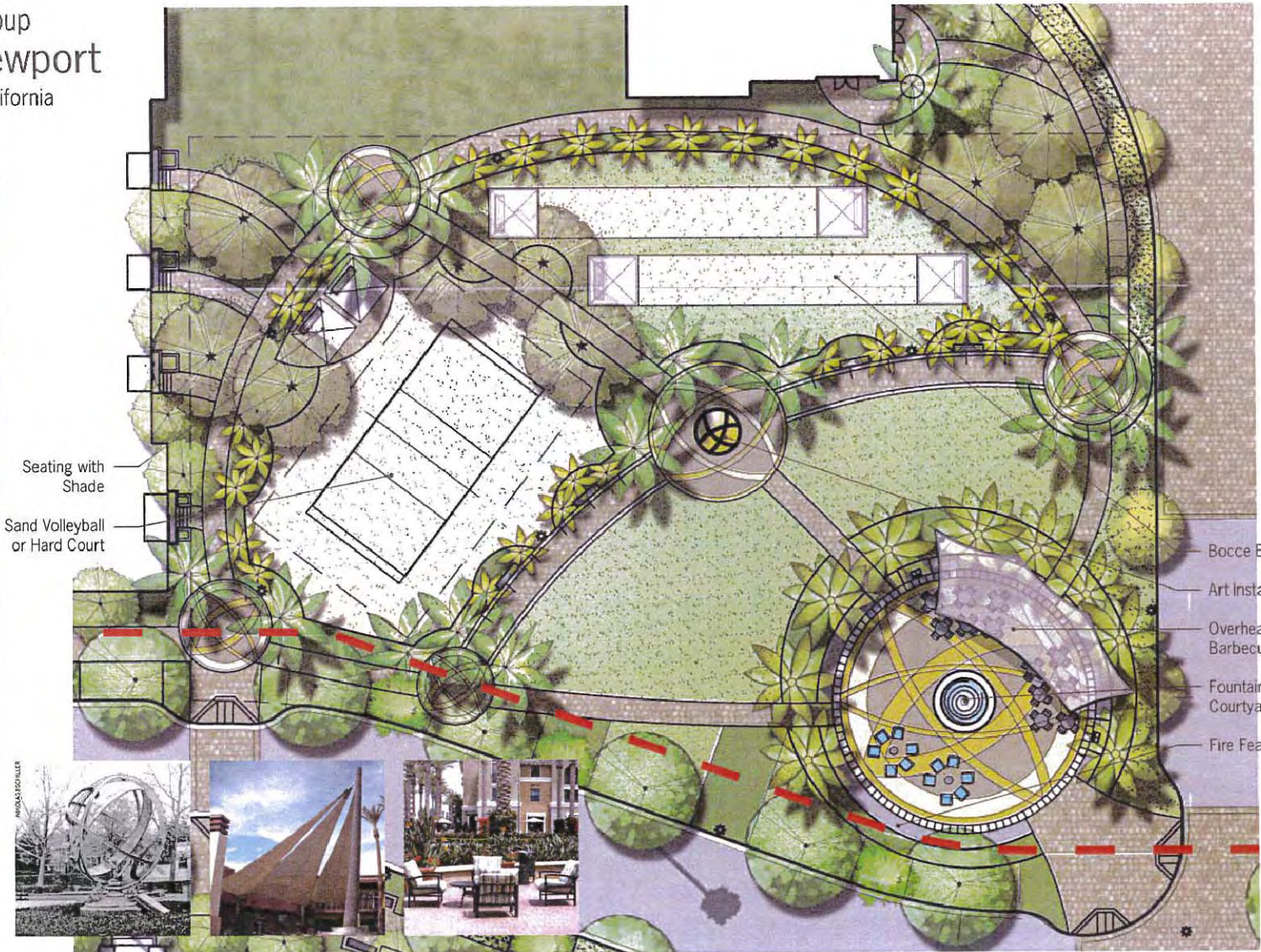
RECEIVED BY
COMMUNITY
SEP 18 2013
DE
CRY

Park 'A'



ValleyCrest
Design Group
Project No: 173863
Date: May 8, 2013
Revised: July 24, 2013

The Shopoff Group
Uptown Newport
Newport Beach, California



Seating with
Shade
Sand Volleyball
or Hard Court

Bocce Ball Courts
Art Installation
Overhead Shade /
Barbecue Area
Fountain
Courtyard
Fire Feature

RECEIVED BY
COMMUNITY
SEP

Park 'R'





== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Item No. 5B
October 1, 2013

TO: Parks, Beaches & Recreation Commission

FROM: Laura Detweiler, Rec & Sr Services Director
949-644-3157, LDetweiler@newportbeachca.gov
Rob Williams, Marine Operations Chief
949-644-3045, rwilliams@nbfd.net

TITLE: Commission Liaison Appointment to the Blackball (Surfing Regulations) Working Group

RECOMMENDATION:

Staff recommends that the PB&R Commission appoint Commissioners, Ron Cole and Jack Tingley to serve as liaisons to the Newport Blackball Working Group coordinated by the Fire Department Marine Operations Division to review current surfing policies.

BACKGROUND:

On September 11, 2013 the Newport Blackball Working Group (NBWG) met for an initial meeting to study the existing surfing regulations in Newport Beach. The stated purpose of the group is to examine current City of Newport Beach municipal codes and practices for managing surfing and identify areas that may need change or modification. The group is tasked with examining the overall surfing management program and looking at specific regulations to see if they reflect the best practices and are meeting the needs of the community. Department staff from Fire, Police and Recreation and Senior Services will also serve on the committee.

Recommended changes to policies would come before the PB&R Commission and then be forwarded to City Council for final approval.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the PB&R Commission considers the item).



CITY OF
NEWPORT BEACH
PB&R Commission Staff Report

Agenda Item No. 5D
October 1, 2013

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Deputy Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: Special Tree Removal Request – 621 Poppy Avenue
(Continued from September 3, 2013 Commission Meeting)

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission consider the removal of one Special City Tree, Neighborhood Tree at 621 Poppy Avenue.

DISCUSSION:

Staff is requesting approval for the removal of one Eucalyptus rudis (Desert Gum) tree located adjacent to 621 Poppy Avenue. This item was originally placed on the September 3, 2013 Commission agenda, but the adjacent property owner was scheduled to be out of town on that date and requested a continuance, which the Commission granted. A copy of the report from the September meeting is attached.

NOTICING:

Adjacent homeowners and Council Member Nancy Gardner have received a copy of this report. Additionally, surrounding property owners (Attachment B) were notified of the Commission Meeting related to this removal request via postcard. Trees for removal were physically posted on September 13th with the attached poster (Attachment C).

Submitted by:

Mike Pisani, Deputy Director
Municipal Operations Department

Attachment: Agenda Item No. 5B from September 3, 2013 PB&R Meeting
(Special Tree Removal Request – 621 Poppy Avenue)



CITY OF

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5B
September 3, 2013

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Deputy Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: Special Tree Removal Request – 621 Poppy Avenue

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission consider the removal of one Special City Tree, Neighborhood Tree at 621 Poppy Avenue.

DISCUSSION:

Staff is requesting approval for the removal of one *Eucalyptus rudis* (Desert Gum) tree located adjacent to 621 Poppy Avenue. The tree is listed as a Special City Tree under Neighborhood Trees. City Council Policy G-1, Retention or Removal of City Trees, Special City Trees, Neighborhood Trees, requires that the PB&R Commission approve the removal of a Special Tree.

The property owner at 619 Poppy Avenue requested removal of trees at 619 and 621 Poppy Avenue following the failure of a tree at 721 Poppy Avenue. Removal of the tree at 619 Poppy Avenue is not justified at this time, but that tree will be monitored for signs of decline in the future.

The Urban Forester and Parks/Trees Superintendent determined the tree at 621 Poppy Avenue must be removed to mitigate a potential liability. This tree has severe root loss, a declining canopy and an increased chance of failure. If the removal is approved, replacement Australian Willow trees will be planted at the same location. Staff has attached the Tree Inspection Report, Tree Removal Review, and photographs related to this request (Attachment A).

NOTICING:

Adjacent homeowners and Council Member Nancy Gardner have received a copy of this report. Additionally, surrounding property owners (Attachment B) were notified of the Commission Meeting related to this removal request via postcard. Trees for removal were physically posted on August 19th with the attached poster (Attachment C).

Submitted by:



Mike Pisani, Deputy Director
Municipal Operations Department

- Attachments:
- A. Tree Inspection Report, Tree Removal Review, and related photographs
 - B. Map (highlighting surrounding property owners notified)
 - C. Tree Poster



Municipal Operations Department

July 9, 2013

TO: Deputy Operations Department Director

FROM: Parks and Trees Superintendent and Urban Forester

SUBJECT: *Tree Removal Request*

| | | |
|-------------------|-----------|----------------------------|
| PROPERTY OWNER(S) | Name: | Rebecca Colafrancesco |
| INFORMATION: | Tree | 619 Poppy Avenue / Front 1 |
| | Location: | 621 Poppy Avenue / Front 1 |

The property owner requests the removal of two City Desert Gum trees due to recent tree failure at 719 Poppy Avenue.

A field inspection determined the tree located at 619 Poppy Avenue is currently not hazardous and in good health. There is no evidence of the tree declining or a potential for tree failure, currently. However, there is evidence of recent property development and extensive root loss. The tree will be monitored quarterly. The field inspection determined the tree located at 621 Poppy Avenue has evidence of tree declining within the canopy and eventual tree death. In addition, there is also evidence of recent concrete work & extensive root loss.

The trees are listed as a Special Trees, Neighborhood Trees under City Council Policy G-1. Need to forward to Park, Beaches & Recreation Commission for approval.

Staff recommends denying the removal of the City tree located at 619 Poppy Avenue and removal of the City tree located at 621 Poppy Avenue. The Desert Gums on Poppy Avenue will be continuously monitored.

REPLACEMENT TREE: YES ☐ NO ☒

DESIGNATED TREE: N/A

DEPUTY OPERATIONS DIRECTOR'S COMMENTS/RECOMMENDATIONS:

Remove 621 Poppy tree only - declining, if approved by PB&R Co.

Signature: WHR Date: 8-1-13

RISK MANAGER'S COMMENTS/RECOMMENDATIONS: *Risk Mgmt concurs*

With Staff's recommendations.

Signature: Sheri Anderson Date: 8/5/13

CITY MANAGER'S COMMENTS/RECOMMENDATIONS:

OK

City Manager: [Signature] Date: 8/2/13

Attachments



Municipal Operations Department

TREE INSPECTION REPORT

Name: Rebecca Colafrancesco
619 Poppy Avenue
Corona del Mar, CA 92625

Tree Location: 619 Poppy Avenue / Front 1
621 Poppy Avenue / Front 1

Request: The property owner requests the removal of two City Desert Gum trees due to recent tree failure at 719 Poppy Avenue.

Tree Species: Eucalyptus rudis – Desert Gum

Designated Street Tree: Eucalyptus torquata – Coral Gum

Estimated Tree Value: \$7,960.00 (2 trees)

Damage: N/A

Parkway: Concrete Brick Turf (X) Other

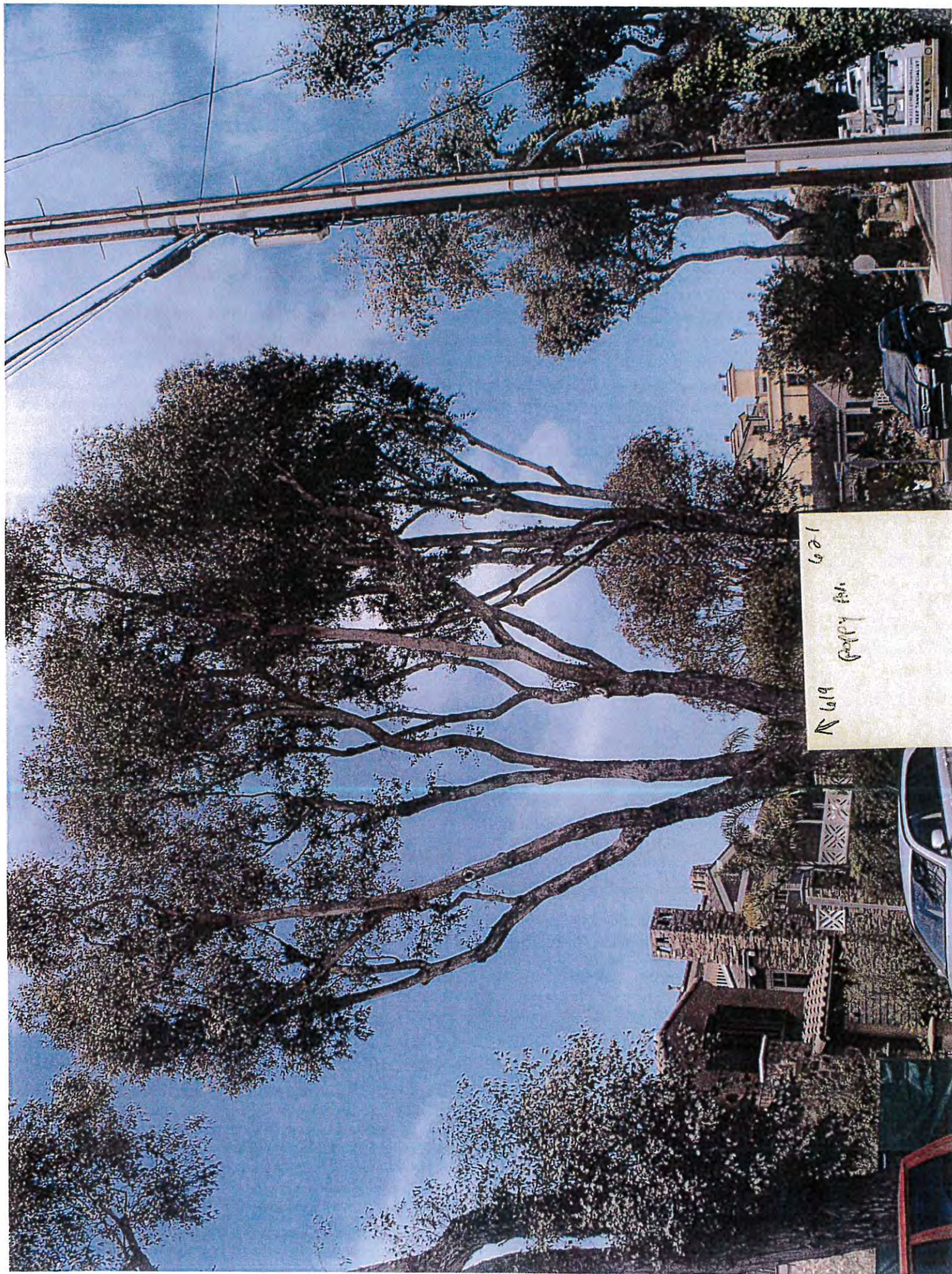
Comments: A field inspection determined the tree located at 619 Poppy Avenue is currently not hazardous and in good health. There is no evidence of the tree declining or a potential for tree failure, currently. However, there is evidence of recent property development and extensive root loss. The tree will be monitored quarterly. The field inspection determined the tree located at 621 Poppy Avenue has evidence of tree declining within the canopy and eventual tree death. In addition, there is also evidence of recent concrete work & extensive root loss.

The trees are listed as a Special Trees, Neighborhood Trees under City Council Policy G-1. Need to forward to Parks, Beaches & Recreation Commission for approval.

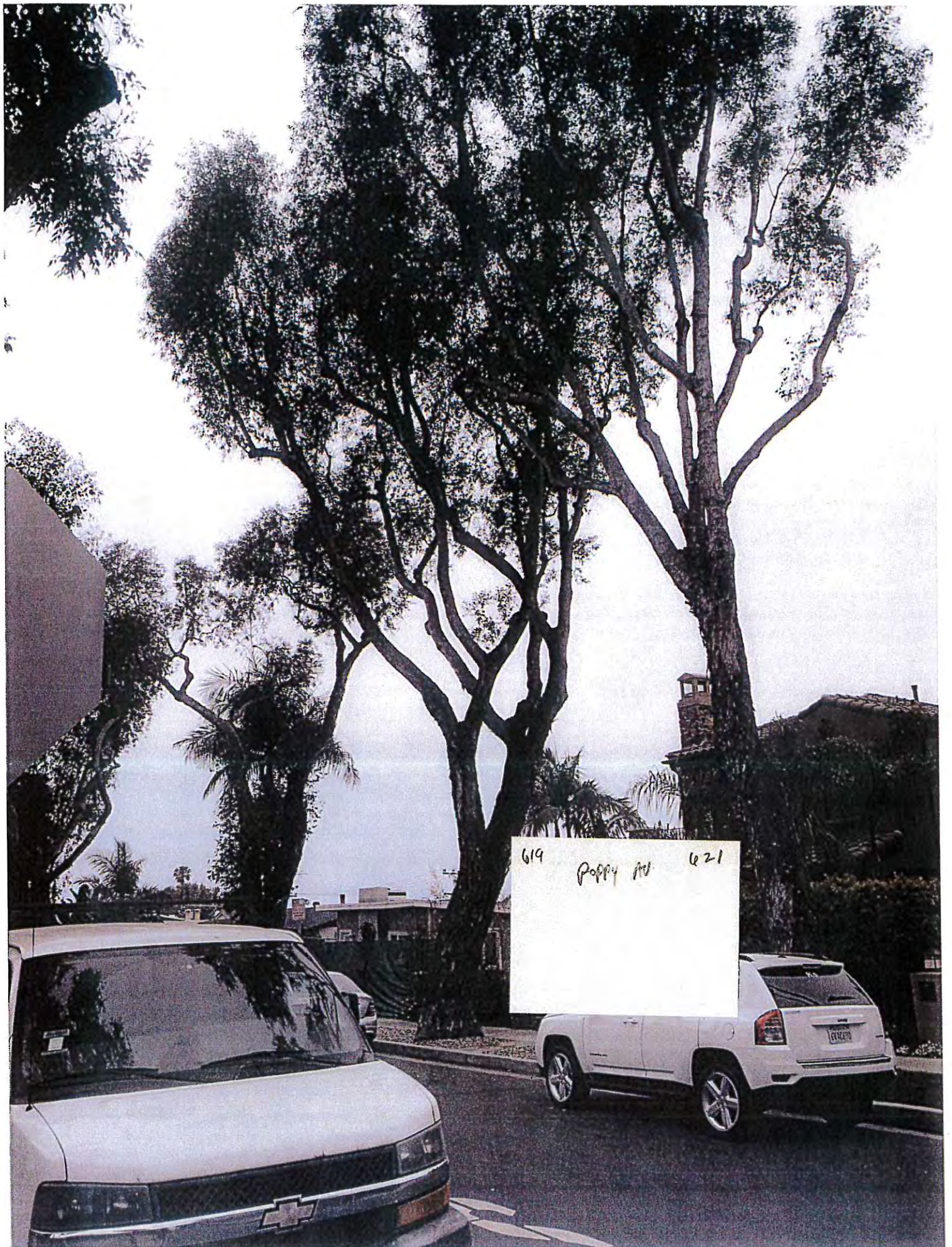
Inspected by: John Conway Date: July 9, 2013
John Conway, Urban Forester

Recommendation: Continue monitoring the Desert Gums on Poppy Avenue. Deny removal of the City tree located at 619 Poppy Avenue. Remove the City tree located at 621 Poppy Avenue.

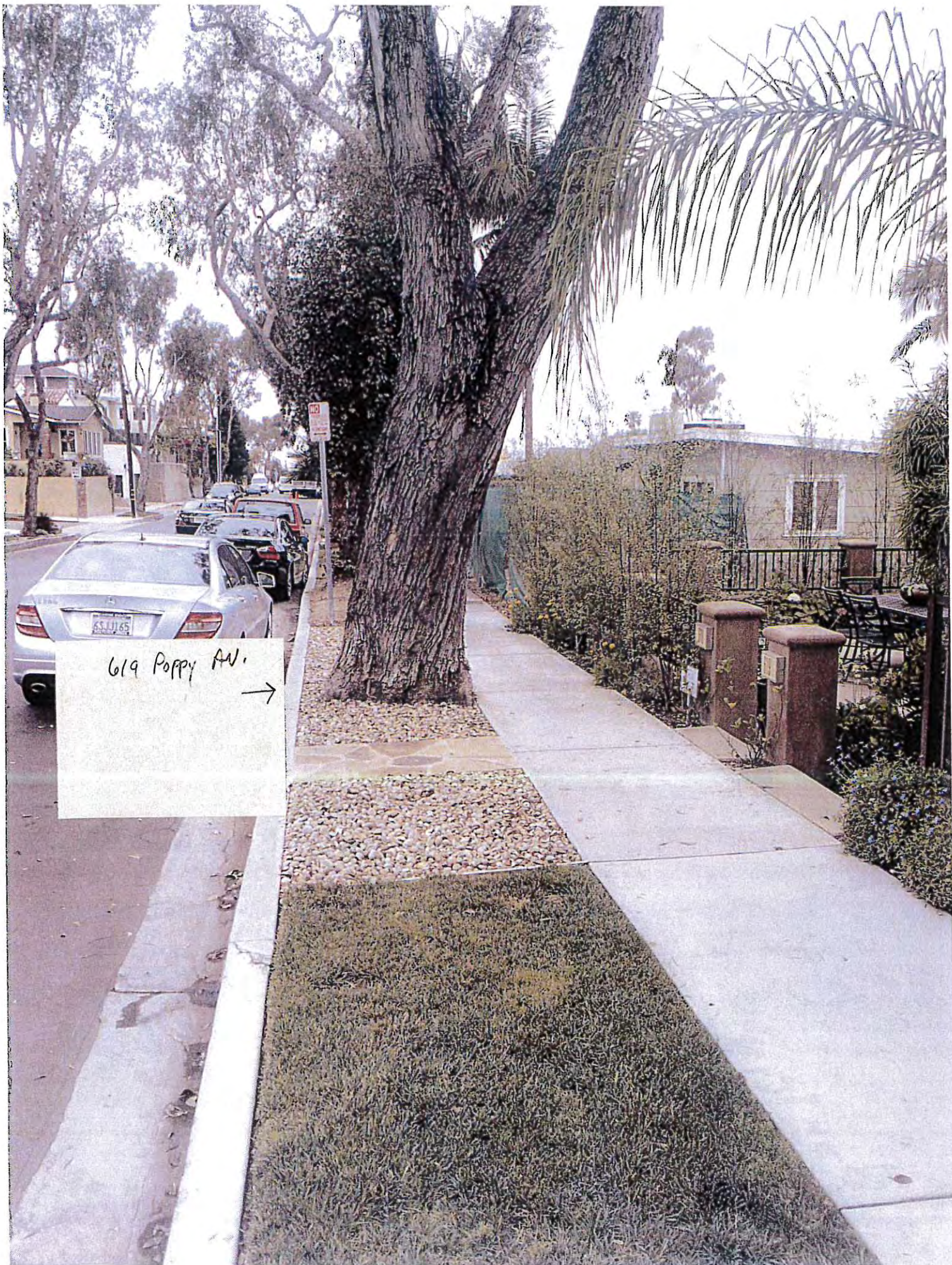
Reviewed by: Paul Ramirez FOR DAN SERENO Date: July 9, 2013
Dan P. Sereno, Parks and Trees Superintendent



619 N
Poppy Ave.
621



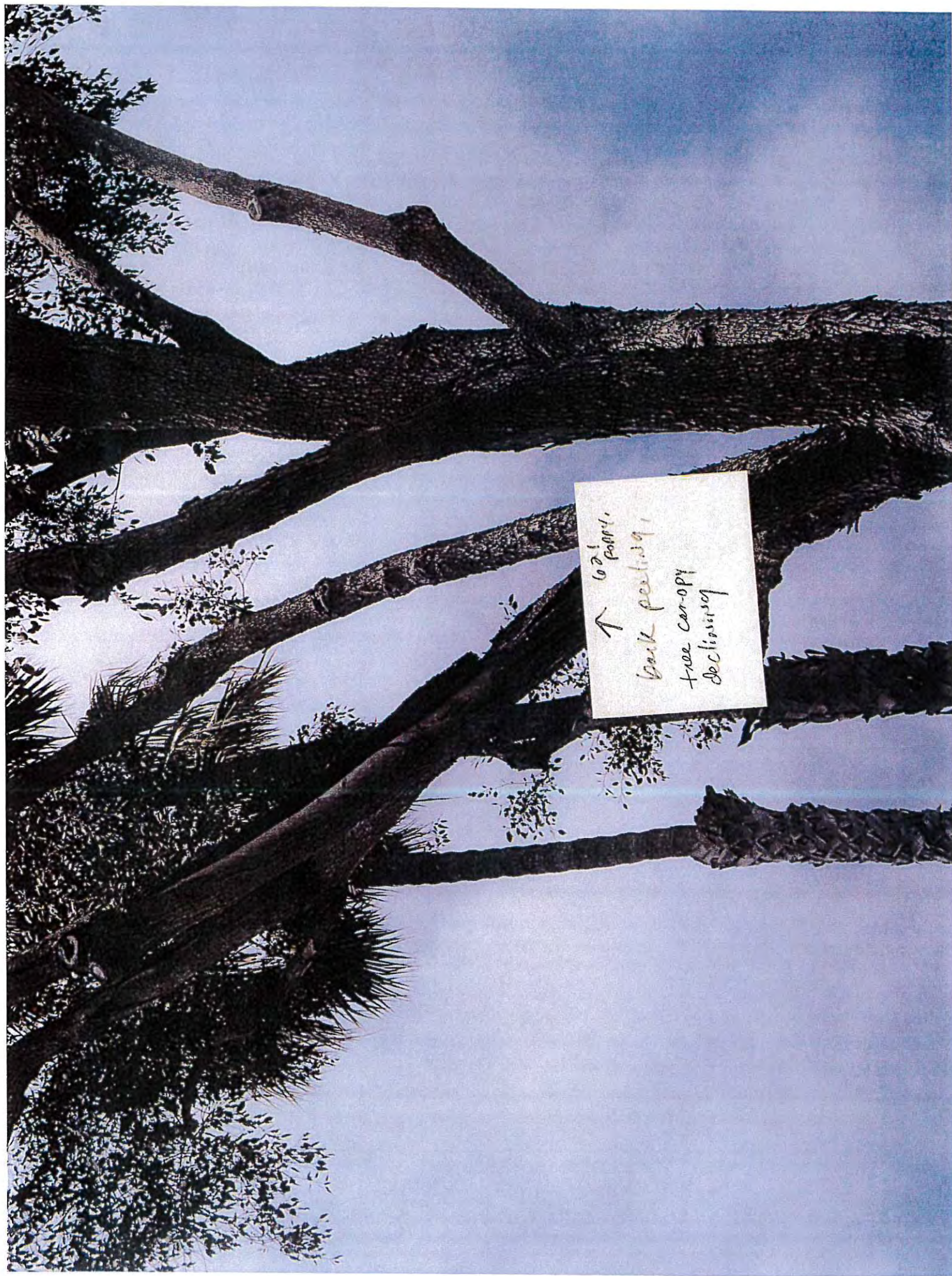
619 Poppy St 621



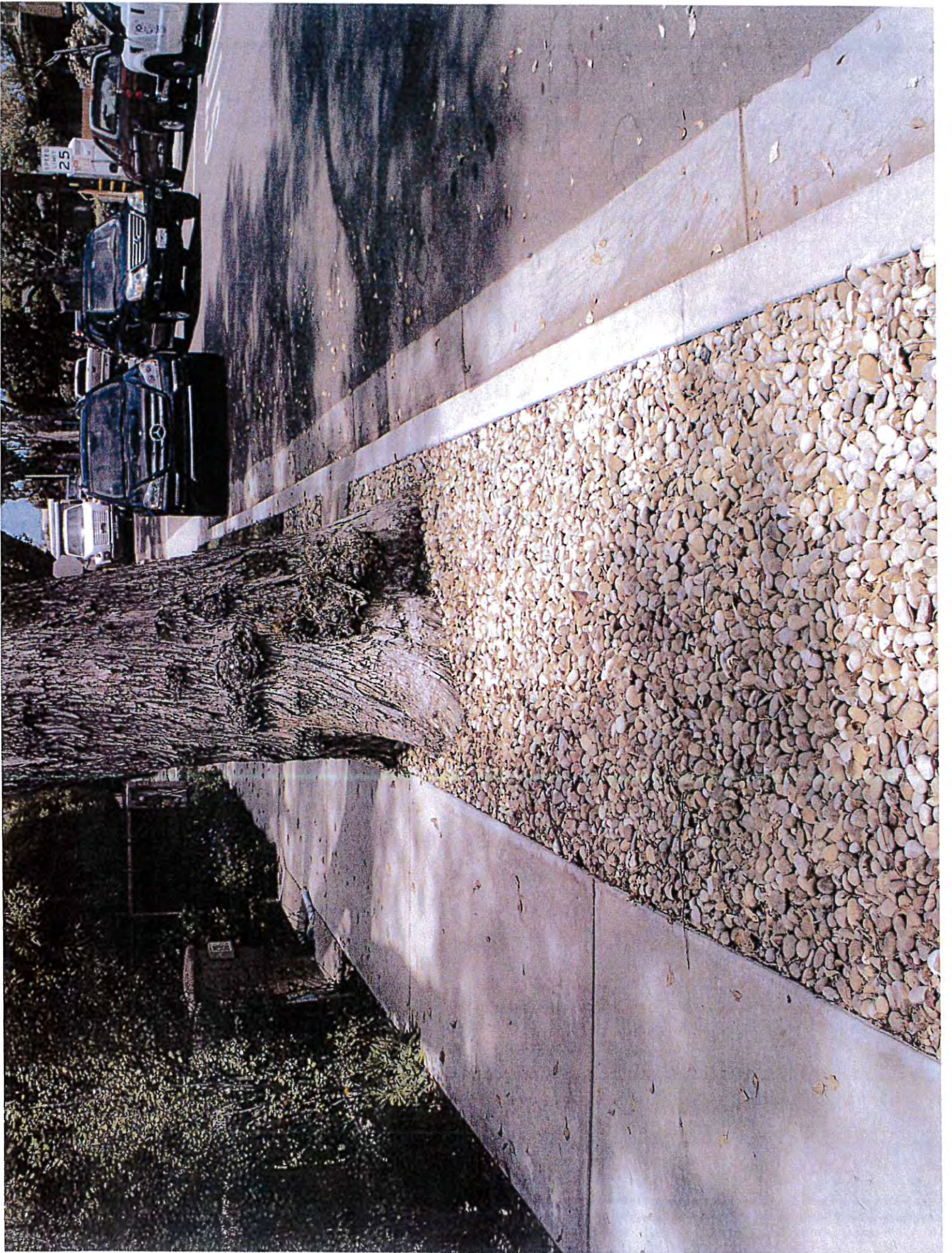
619 Poppy Av.







↑ 60' part.
bank peeling,
tree canopy
Declining





City of Newport Beach
GIS Division
September 17, 2013

Legend

- 621 Poppy Ave.
- Properties Notified

621 Poppy Avenue



CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER A REQUEST FOR**



**THE REMOVAL OF THIS TREE
AT THE OCTOBER 1, 2013 (6:00PM) MEETING
AT THE CIVIC CENTER
COUNCIL CHAMBERS
100 CIVIC CENTER DRIVE
NEWPORT BEACH CA 92660**

CITY STAFF RECOMMENDS THE REMOVAL OF THE TREE.

**FOR ANY QUESTIONS PLEASE CALL
THE MUNICIPAL OPERATIONS DEPARTMENT
AT (949) 644-3055**

CITY OF NEWPORT BEACH

**THE PARKS, BEACHES AND RECREATION COMMISSION
WILL CONSIDER A REQUEST FOR**



**THE REMOVAL OF THIS TREE
AT THE OCTOBER 1, 2013 (6:00PM) MEETING
AT THE CIVIC CENTER
COUNCIL CHAMBERS
100 CIVIC CENTER DRIVE
NEWPORT BEACH CA 92660**

CITY STAFF RECOMMENDS THE REMOVAL OF THE TREE.

**FOR ANY QUESTIONS PLEASE CALL
THE MUNICIPAL OPERATIONS DEPARTMENT
AT (949) 644-3055**



CITY OF

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5E
October 1, 2013

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Deputy Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: Special Tree Removal Request – 547 Riverside Avenue

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission consider the removal of two Special City Trees, Neighborhood Trees at 547 Riverside Avenue.

DISCUSSION:

Staff requests approval for the removal of two Eucalyptus cladocalyx (Sugar Gum) trees located on 15th Street adjacent to 547 Riverside Avenue. The trees are listed as Special City Trees under Neighborhood Trees. City Council Policy G-1, Retention or Removal of City Trees, Special City Trees, Neighborhood Trees, requires that the PB&R Commission approve the removal of a Special Tree.

The Urban Forester and Parks/Trees Superintendent determined the trees must be removed to mitigate potential liability due to severe canopy decay and decline. This fast-growing Eucalyptus tree routinely grows with dense foliage and must be pruned annually to minimize limb failure and debris over close proximity to adjacent homes. However, due to its dense foliage and close proximity to homes, this type of tree is prone to limb/tree failure due to decay throughout the canopy and root zone. Therefore, it is of major concern when these trees have existing decay and thus become more prone to limb failure and potential liability.


If the removals are approved, replacement Australian Willow trees will be planted at the same location. Staff has attached the Tree Inspection Report, Tree Removal Review, and photographs related to this request (Attachment A).

NOTICING:

Adjacent homeowners and Council Member Tony Petros have received a copy of this report. Additionally, surrounding property owners were notified of the Commission

Meeting related to this removal request (Attachment B). The trees designated for removal were physically posted on September 16th with the attached poster (Attachment C).

Submitted by:


Mike Pisani, Deputy Director
Municipal Operations Department

Attachments: A. Tree Inspection Report, Tree Removal Review, and related
 photographs
 B. Map (highlighting surrounding property owners notified)
 C. Tree Poster



Municipal Operations Department

September 12, 2013

TO: Deputy Municipal Operations Director
FROM: Parks/Trees Superintendent
SUBJECT: *Tree Removal Review – Special Trees*

Human Resources

SEP 1

RECEIVED BY: *LC*

PROPERTY OWNER(S) / REQUESTER INFORMATION:

Name: City Urban Forester

Tree Location(s): 547 Riverside Avenue, Sides 2 and 3

The Urban Forester is requesting removal of two City Sugar Gum trees that are severely decayed and creating a potential liability. The trees are listed as Special Trees, Neighborhood Trees, which necessitates the recommendation of the Municipal Operations Director and Risk Manager, and approved by the City Manager prior to removal (Policy G-1, page 2, paragraph 3).

REPLACEMENT TREE(S): ☒ YES ☐ NO
DESIGNATED TREE(S):

Geijera parviflora – Australian Willow

DEPUTY MUNICIPAL OPERATIONS DIRECTOR – COMMENTS / RECOMMENDATIONS:

If approved by the P.B. & R. Commission, remove the two trees listed above due to decay & being a severe liability.

Signature: *[Signature]*

Date: *9-13-13*

RISK MANAGER – COMMENTS / RECOMMENDATIONS:

Risk Mgmt concurs with staff recommendations.

Signature: *Sheri Anderson*

Date: *9/16/13*

CITY MANAGER – COMMENTS / RECOMMENDATIONS:

OK

Signature: *[Signature]*

Date: *9/23/13*



Municipal Operations Department

TREE INSPECTION REPORT

Name: Parks and Trees Division

Tree Locations: 547 Riverside Avenue, Sides 2 and 3

Request: The City's Urban Forester is requesting removal of two City Sugar Gum trees that are declining and creating a potential liability.

Botanical/Common Names: Eucalyptus cladocalyx/Sugar Gum

Designated Street Tree: Geijera parviflora/Australian Willow

Estimated Trees Value: \$3,260, and \$17,220

Damage:

Parkway: **Concrete** **Brick** **Turf** **(X) Other**

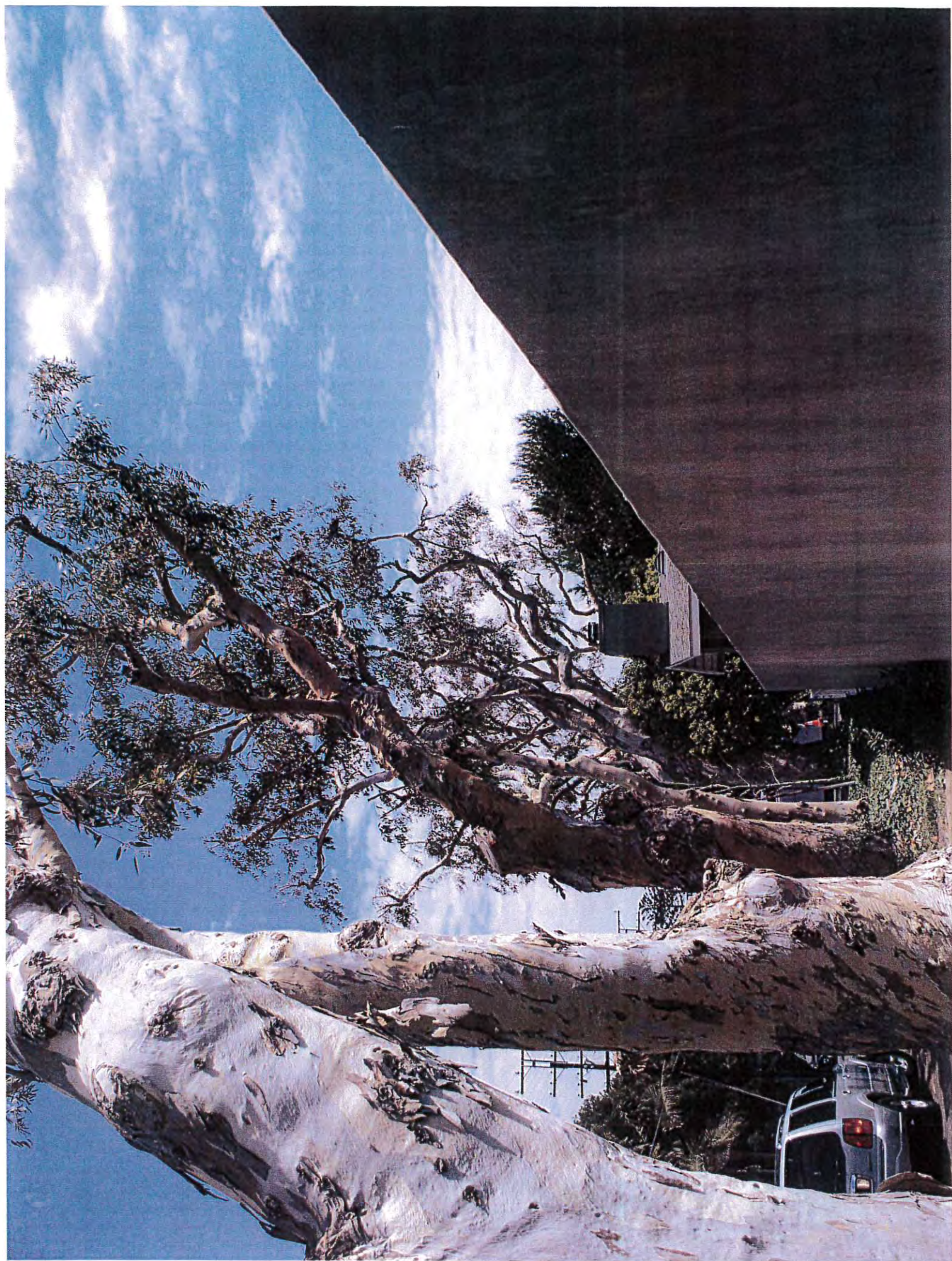
Comments: A field inspection determined the two trees showed evidence of canopy decay with potential liability.

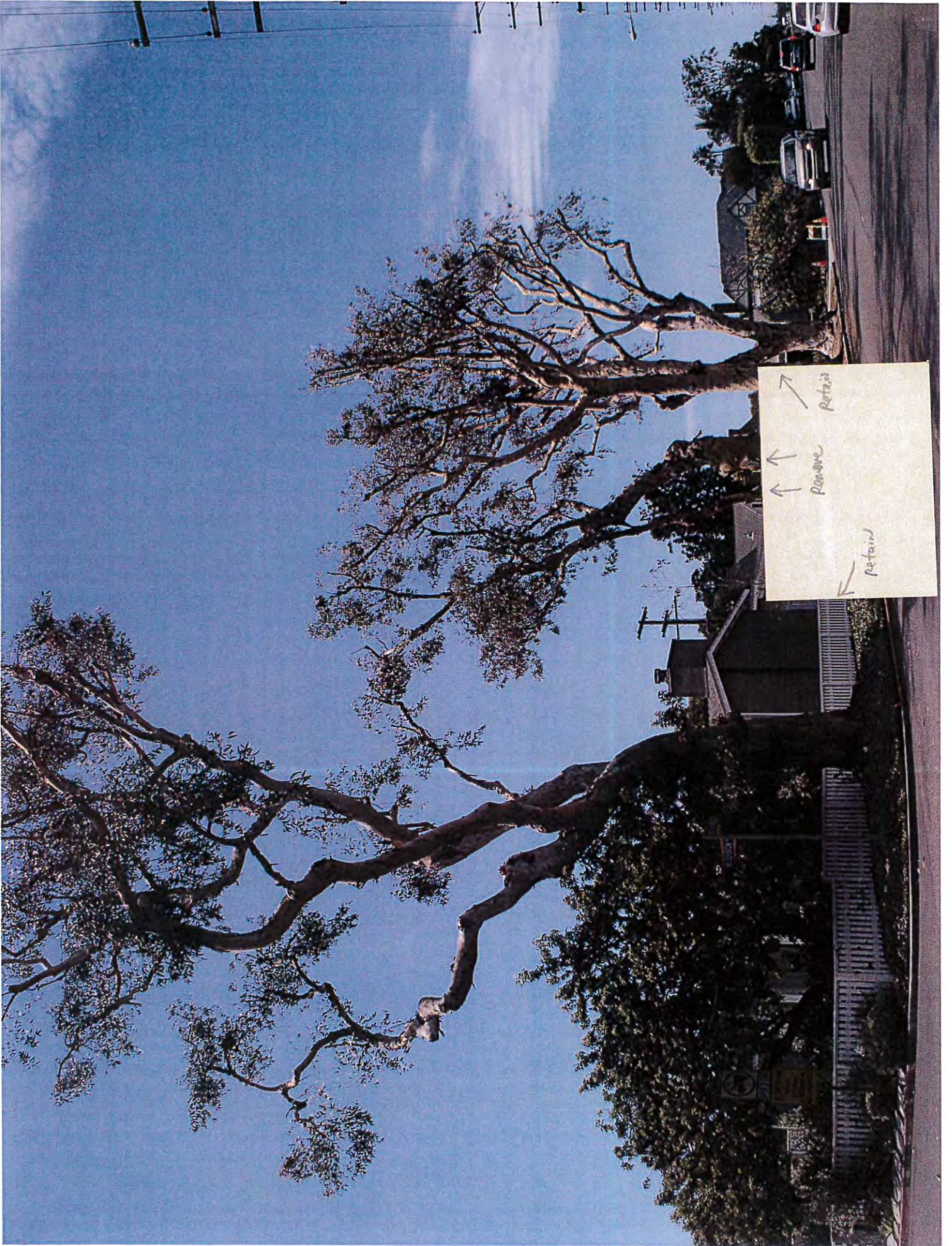
The trees are listed as Special Trees, Neighborhood Trees, which necessitates the recommendation of the Municipal Operations Director and Risk Manager, and the approval of the City Manager prior to removal (Policy G-1, page 2 paragraph 3).

Inspected by: John Conway **Date:** September 12, 2013
John Conway, Urban Forester

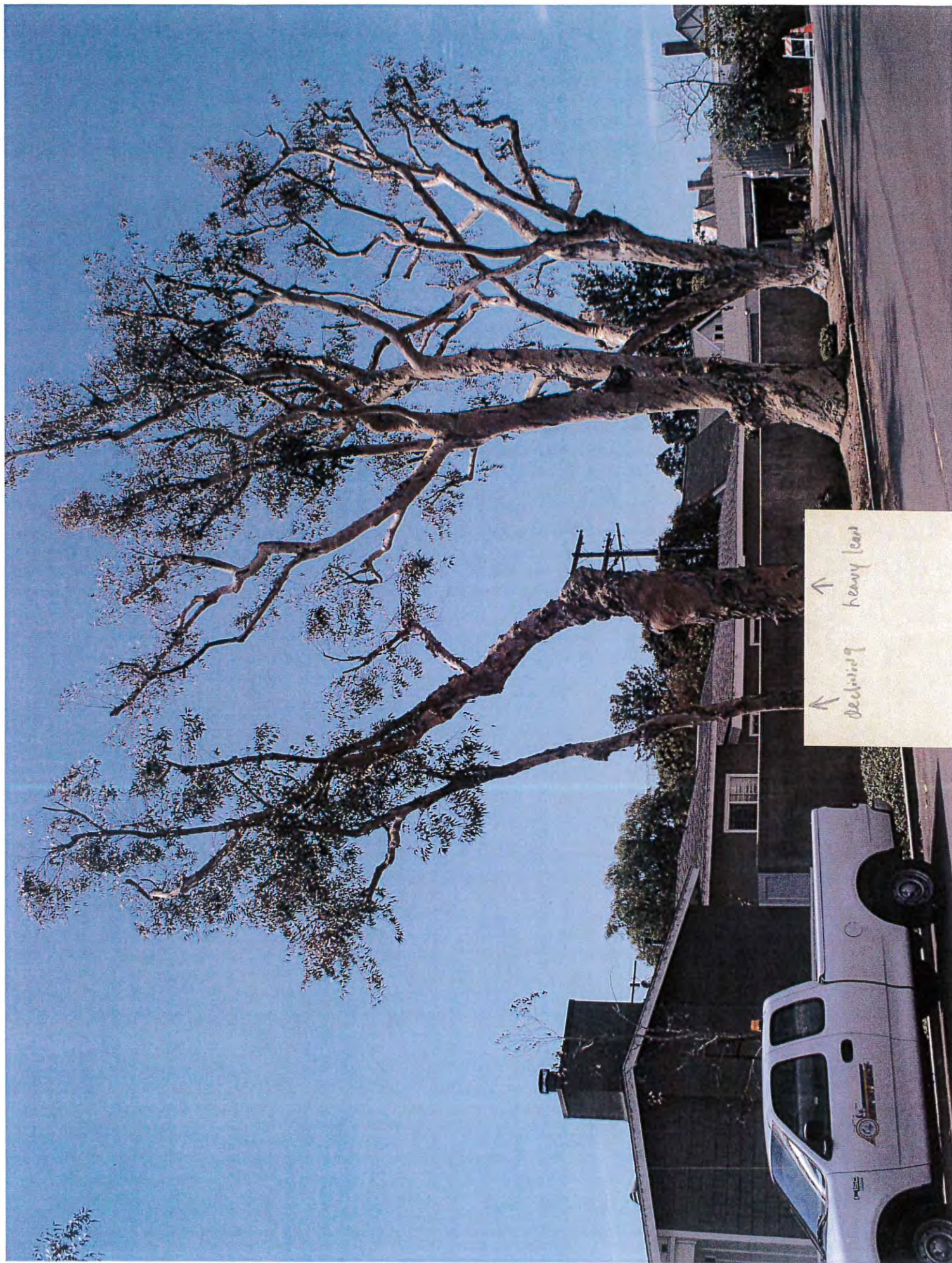
Recommendation: Staff recommends removal of the City trees in order to mitigate a potential liability.

Reviewed by: Dan P. Sereno **Date:** September 12, 2013
Dan P. Sereno, Parks and Trees Superintendent

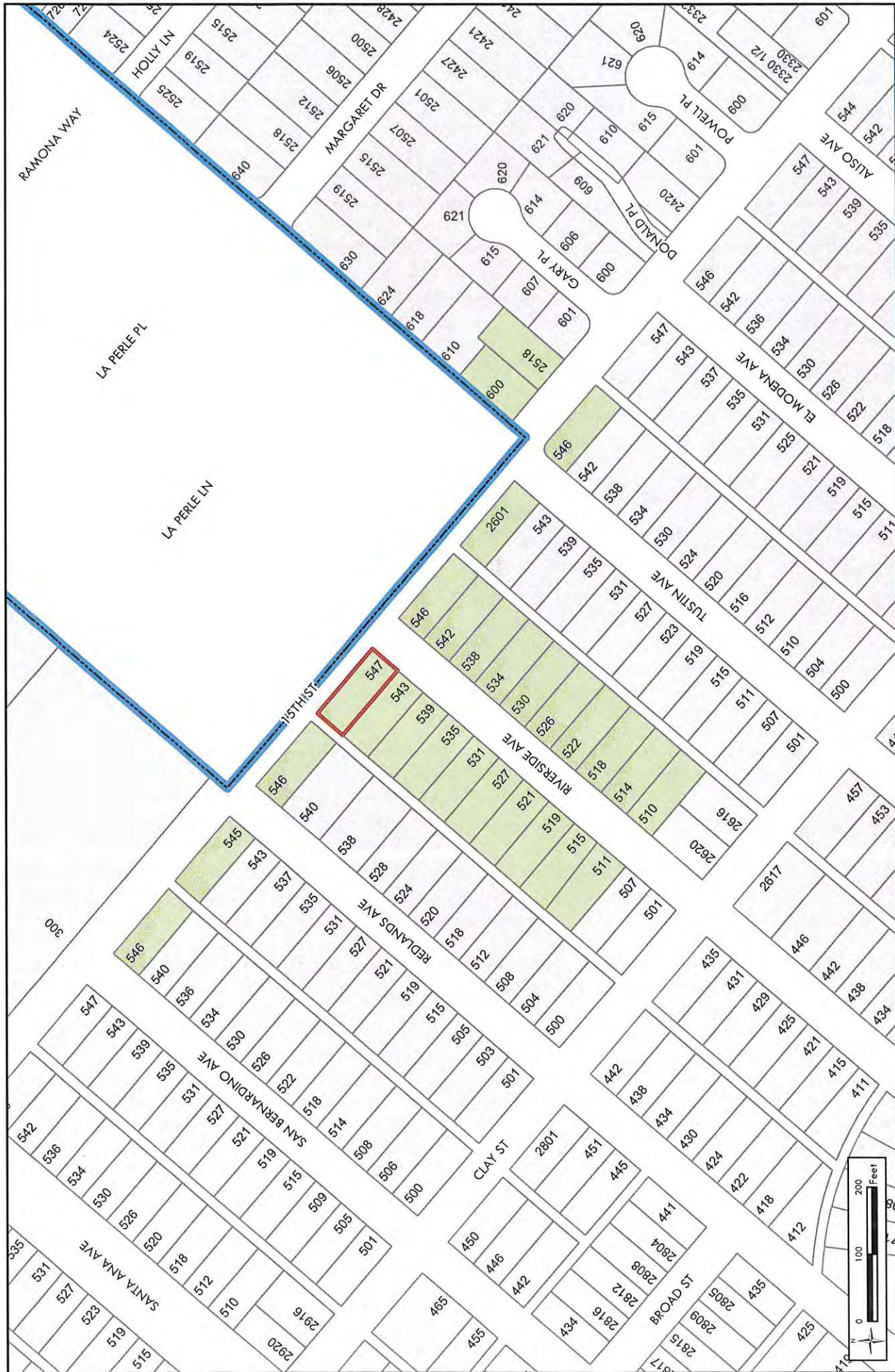




Retain
Retain
Retain



Declining heavy lean



City of Newport Beach
GIS Division
September 12, 2013

547 Riverside Avenue

Notified Properties

547 Riverside Avenue

547_RIVERSIDE.mxd

CITY OF NEWPORT BEACH

THE PARKS, BEACHES AND RECREATION COMMISSION

WILL CONSIDER A REQUEST FOR

THE REMOVAL OF THIS TREE

AT THE OCTOBER 1, 2013 (6:00PM) MEETING

AT THE CIVIC CENTER

COUNCIL CHAMBERS

100 CIVIC CENTER DRIVE

NEWPORT BEACH CA 92660



CITY STAFF RECOMMENDS THE REMOVAL OF THE TREE.

**FOR ANY QUESTIONS PLEASE CALL
THE MUNICIPAL OPERATIONS DEPARTMENT
AT (949) 644-3055**

CITY OF NEWPORT BEACH

THE PARKS, BEACHES AND RECREATION COMMISSION

WILL CONSIDER A REQUEST FOR

THE REMOVAL OF THIS TREE

AT THE OCTOBER 1, 2013 (6:00PM) MEETING

AT THE CIVIC CENTER

COUNCIL CHAMBERS

100 CIVIC CENTER DRIVE

NEWPORT BEACH CA 92660



CITY STAFF RECOMMENDS THE REMOVAL OF THE TREE.

**FOR ANY QUESTIONS PLEASE CALL
THE MUNICIPAL OPERATIONS DEPARTMENT
AT (949) 644-3055**



CITY OF

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5F
October 1, 2013

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Deputy Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: Special Tree Removal Request – 1739 Candlestick Lane

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission consider removal of a Special City Tree, Neighborhood Tree at 1739 Candlestick Lane.

DISCUSSION:

City Council Policy G-1, Retention or Removal of City Trees, Special City Trees, Neighborhood Trees, requires that the PB&R Commission approve the removal of a Special Tree.

Staff is requesting approval for the removal of a City Eucalyptus citriodora (Lemon-Scented Gum) tree located in the parkway at 1739 Candlestick Lane. The tree is listed as a Special City Tree under Neighborhood Trees.

On May 29, 2013, staff met on site to discuss curb, gutter and street work required adjacent to the tree. Since the work would occur on both sides of the tree, the Urban Forester, Field Maintenance Superintendent, and Parks and Trees Superintendent determined the tree cannot be safely root pruned without incurring potential liability and possible tree failure. Consequently, the tree must be removed for asphalt and concrete repairs to occur.

If the removal is approved, a replacement tree will be planted slightly south of the current tree location, since this tree site is too close to the driveway approach at the residence.

Staff has attached the Tree Removal Report and photographs related to the request (Attachment A).

NOTICING:

Mayor Pro Tem Rush Hill, and the Mariners Community Association have received a copy of this report and a notice of the Commission meeting. Additionally, notification letters related to this removal request were mailed out to surrounding property owners (Attachment B).

Submitted by:

A handwritten signature in blue ink, appearing to read 'Mike Pisani', is written over a horizontal line.

Mike Pisani, Deputy Director
Municipal Operations Department

Attachments: A. Tree Inspection Report and Tree Removal Review
 B. Map (Highlighting property owners notified)



Municipal Operations Department

September 9, 2013

TO: Deputy Municipal Operations Director
FROM: Parks/Trees Superintendent
SUBJECT: *Tree Removal Review – Special Trees*

Human Resources

SEP 13 2013

Received by: *LC*

PROPERTY OWNER(S) / REQUESTER INFORMATION:

Name: City Urban Forester

Tree Location(s): **Marine Avenue:** 1739 Candlestick Lane / Front 1

The Urban Forester is requesting removal of one City tree to allow street and curb/gutter repairs to proceed. The tree has previously had roots removed on the sidewalk side to allow for repair and is currently showing signs of decay.

REPLACEMENT TREE(S): ☒ **YES** ☐ **NO**
DESIGNATED TREE(S):

DEPUTY MUNICIPAL OPERATIONS DIRECTOR – COMMENTS / RECOMMENDATIONS:

If approved by PB&R Comm, remove tree to allow sidewalk and curb/gutter repairs to occur.

Signature: *MM* Date: *9-13-13*

RISK MANAGER – COMMENTS / RECOMMENDATIONS:

Risk Mgmt concurs with staff recommendations.

Signature: *Shei Anderson* Date: *9/16/13*

CITY MANAGER – COMMENTS / RECOMMENDATIONS:

OK

Signature: *[Signature]* Date: *9/23/13*



Municipal Operations Department

TREE INSPECTION REPORT

Name: Parks and Trees Division
Tree Locations: 1739 Candlestick Lane
Request: The City's Urban Forester is requesting removal of one City tree that is decaying and creating a potential liability.

Botanical/Common Names: Eucalyptus citriodora/Lemon-scented Gum

Designated Street Tree:

Estimated Trees Value: \$9,830

Damage:

Parkway: Concrete Brick Turf (X) Other

Comments: A field inspection determined the tree is scheduled for curb/gutter and street work, which will require severe root pruning to accommodate repairs. There is evidence of root loss and decay on the sidewalk side due to prior concrete repairs.

The tree is listed as Special Trees, Neighborhood Trees, which necessitates the recommendation of the Municipal Operations Director and Risk Manager, and the approval of the City Manager prior to removal (Policy G-1, page 2 paragraph 3).

Inspected by: John Conway **Date:** September 9, 2013
John Conway, Urban Forester



Recommendation: Staff recommends removal of the City tree in order to mitigate a potential liability.

Reviewed by: Dan P. Sereno **Date:** September 9, 2013
Dan P. Sereno, Parks and Trees Superintendent



City of Newport Beach
GIS Division
September 12, 2013

Legend

-  1739 Candlestick Lane
-  Notified Properties

1739 Candlestick Lane



1739_CandlestickLn.mxd



CITY OF

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5G
October 1, 2013

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Deputy Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: Reforestation Request – 2201 Channel Road

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation Commission consider for approval the reforestation request of Paula Gonzales, property owner at 2201 Channel Road.

DISCUSSION:

City Council Policy G-1, Reforestation of City Trees, allows that individual property owners not residing within a legally established community association area to submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of property owners within the area defined for reforestation (see attached Council Policy G-1, pages 6-9, Reforestation of City Trees). The defined area furnished to the applicant (see attached color map) included 41 properties within 500 feet of his residence. She should have, however, been furnished a map of the 30 closest homes with a request to provide 18 signatures. Ms. Gonzales has provided the signatures of 23 property owners on her petition, and staff is satisfied with the number of signatures submitted.

The property owner has complied with the requirements of Policy G-1, and has agreed to assume the full cost of the removal and replacement of the City tree, approximately \$743 (\$575 for 36" box replacement tree and \$168 removal). Ms. Gonzales is proposing to replace the existing Carrotwood tree with an Australian Willow tree.

Staff has attached a Tree Inspection Report, Tree Inventory Detail, and photographs related to the request.

NOTICING:

Ms. Gonzalez and Council Member Michael Henn have received a copy of this report and a notice of the Commission meeting. Adjacent property owners were also notified of the Commission meeting.

Submitted by:



Mike Pisani, Deputy Director
Municipal Operations Department

- Attachments:
- A. Reforestation Check List
 - B. City Council Policy G-1 (pages 6-9)
 - C. Tree Removal Request Application
 - D. Email from Ms. Bourke, dated January 30, 2009
 - E. Tree Inspection Report and Tree Removal Review
 - F. Tree Inventory Detail
 - G. Petition
 - H. Related Photographs
 - I. Area Map



| | Verified by: | Urban Forester | Parks and Trees Superintendent | General Services Director |
|--|--------------|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Legally Established Homeowners Association | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Individual Private Property Owner(s) | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Reforestation Application | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> (90) days Reforestation Request Compliance | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Resolution of the Board of Directors, Minutes, Notices (Legally Established Homeowners Association) | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| | 1 | 2 | 3 |
|--|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Blue Water View Impact | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Incorrect Tree Species | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Hardscape Damage: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Curb/Gutter | | | |
| <input type="checkbox"/> Sidewalk | | | |
| <input type="checkbox"/> Utility | | | |

| | Verified by: | Urban Forester | Parks and Trees Superintendent | General Services Director |
|--|--------------|-------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Written Agreement by Individual Property Owner(s) | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Staff Approved Petition | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Property Owners Signatures Verified | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Meets 60% Reforestation Criteria: | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

Meets **Minimum** Reforestation Requirements: ☒ YES ☐ NO

Date: 9.19.13

Date: _____

private property owners on either side of the street within 500' in each direction of the tree location and a legally established community association, if applicable, shall be notified of the decision to remove or retain the tree within 30 days of the proposed removal. A legally established community association is responsible for notification of all association members pursuant to their established procedure. The General Services Director, or a designee, shall prepare a staff report for a regularly scheduled PB&R Commission meeting of all trees recommended for removal, except for those trees categorized in Paragraph C. (dead, diseased, or dying trees) or Paragraph E (claims and safety issues) in the preceding section on All Other City Trees. Only an applicant, an adjoining property owner, or a legally established community association, the City Manager, a PB&R Commissioner, or a Councilmember may appeal the decision of the General Services Director not to remove a tree to the Commission. The Commission, in considering any appeal, shall determine whether the removal meets the criteria outlined in this Policy, as well as any unique factors which may be pertinent to the removal or retention of tree(s). The decision of the Commission will be considered final unless called up by at least one Councilmember or the City Manager.

The General Services Department will delay any tree removal(s) for at least 14 calendar days following the date of the Commission decision in order to allow time for a Councilmember or the City Manager to call the item.

The City will replace all trees removed in accordance with the All Other City Trees removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding, or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. The full costs of removal and replacement of Special or All Other Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s).

REFORESTATION OF CITY TREES

The concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of trees for the planted location is referred to as reforestation. The Urban Forester shall make a finding for the latter category of inappropriate tree species for a specific location. His determination may be appealed to the General Services Director whose decision will be final.

It is recognized and acknowledged that City trees were planted many years ago and in some cases were planted with specific species that when fully mature cause damage to curb, gutter, sidewalk or underground utilities. Within the geographical boundaries of certain view neighborhoods, City street trees may encroach into blue water views from public and private property depending on the length of time since the trees were last trimmed, or the age and height of the trees. In other cases, the wrong species of tree was planted originally and simply does not conform to the current treescape or represents a safety hazard.

Arborists continue to develop lists of tree species which will grow in restricted parkway areas without causing significant damage to curb, gutter, sidewalk, utilities or loss of views. The City Street Tree Designation List, which specifies a species for each City street reflects an effort by the City to prescribe appropriate tree species that will not cause future problems.

As a City which understands the importance of trees and the beauty they bring to a community, the City desires to continually improve the urban forest through reforestation. In areas where City trees have been removed through City initiation, the City will endeavor to replace the trees with the appropriate designated City tree.

Individual private property owners, as well as legally established community associations, may apply for single or multiple tree reforestations in their respective area by submitting a request to the General Services Director for consideration by the Commission that meets the following requirements:

- A. The proposed area must have clearly defined contiguous geographical boundaries that include the tree(s) proposed for removal and replacement, street address(es), block number(s), or other geographical information. This section applies to individual and group requests.
- B. Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined for reforestation. The petition content must be approved and dated by City staff prior to distribution by the petitioner. The staff-approved petition must be distributed by the petitioner to a maximum of 30 private property owners (up to 15 contiguous private property owners on both sides of the street up to 500' in either direction from the location of the proposed reforestation). Signatures by non-property owners are not acceptable for petition purposes. All petition signatures shall be verified by City staff for property owner status of the person(s) signing the petition. As an alternative to

the above requirements, areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation with a statement that all members of the community association having their residential views affected, have been officially notified and given an appropriate opportunity to respond before the Board voted on the request. Individual private property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

- C. Individual private property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. The petition content must be approved and dated by staff prior to distribution. All petition signatures shall be verified by City staff for private property owner status of the person(s) signing the petition.
- D. A written agreement must be submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department. The total costs shall include only the contractor's removal and replacement costs and be paid in advance of any removal actions.
- E. The replacement tree(s) for reforestation shall be the Designated Street Tree(s) as prescribed by City Council Policy G-6, or the organization must request and obtain approval from the Commission of the designation of a different tree species prior to submitting any reforestation request for a tree species other than the designated street tree. This section applies to individual or group requests.
- F. There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 36" boxed trees, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in Council Policy G-6. If there is not room for the replacement tree(s) at a specific site as prescribed by City Council Policy G-6, then the replacement tree(s) shall be planted in a public

area in the same neighborhood at the option of the petitioner. This section applies to individual or group requests.

- G. Reforestation requests must be completed and submitted in a timely manner by the petitioner. Petitions that are dated more than 90 days in arrears from date stamped by staff before distribution will not be forwarded to the PB&R Commission for consideration.

The decision of the Commission on reforestation requests will be considered final unless called up by at least one Councilmember or the City Manager.

TREE MAINTENANCE

The City shall require the proper care and watering of replacement trees by the reforestation petitioner to ensure their proper growth and development as outlined in City Council Policy G-6. Furthermore, no person shall tamper with City trees in violation of Section 13.08.040 of the Municipal Code. Further, the City will endeavor to fund the care of the Urban Forest to the highest level possible through the efficient use of regular tree trimming, root pruning, root barrier and pesticide programs.

ENCROACHMENT AND DEMOLITION PERMITS

All encroachment permits (permits for private property development which are proposed to encroach upon the City right of way) or demolition permits that involve the removal or replacement of City tree(s) must be specifically noticed by the property owner to City staff prior to the building and/or demolition permit process whenever possible. The proposed construction plans must indicate preservation of existing City trees wherever possible (exempt: dead, dying, or in an advanced state of decline). If the proposed development, as deemed by the General Services Director, requires the removal of City trees, the property owner must submit a tree removal request to the General Services Director, shall pay all related tree removal and replacement costs (one for one replacement) and meet all provisions of Council Policies L-2 and L-6 and City Ordinances 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the General Services Director or a designee.



CITY OF NEWPORT BEACH

Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention or Removal of City Trees), I am requesting a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. Commission meetings are held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

Indicate the number and specie(s), (if known) of tree(s).

Located at: 2201 CHANNEL RD.

Please be as specific as possible

Requestor

- ☒ Property Owner
☐ Community Association
☐ Other

Address/ Phone (Daytime) / Email

(760) 250-8742

2201 CHANNEL Rd

NEWPORT BEACH, CA 92661

Signature: Paula Gonzalez

Date: July 8, 2012

Print Name: Paula Gonzalez

If this is a reforestation request proceed to the reverse side of this form

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- ☐ Proven and repeated history of damaging public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations.
(*Greater than \$500)
- ☐ Repeated history of significant interference with street or sidewalk drainage.
- ☐ Dying Has no prospect of recovery.
- ☐ Diseased Cannot be cured by current arboricultural methods.
- ☐ Hazardous In advanced state of decline with no prospect of recovery.
Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by Urban Forester will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- ☐ Beautification In conjunction with a City Council-approved City, commercial, neighborhood, Project or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

| | |
|-------------------------------------|-----------------------|
| <input checked="" type="checkbox"/> | Property Owner |
| <input type="checkbox"/> | Community Association |
| <input type="checkbox"/> | Other _____ |

Check all items applicable:

| | |
|-------------------------------------|--|
| <input type="checkbox"/> | Tree(s) causing curb, gutter, sidewalk or underground utilities damage. |
| <input checked="" type="checkbox"/> | Wrong tree species for location |
| <input type="checkbox"/> | View encroachment |
| <input type="checkbox"/> | Area has clearly defined contiguous boundaries that include the tree(s) proposed. |
| <input type="checkbox"/> | Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined. |
| <input type="checkbox"/> | Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation. |
| <input type="checkbox"/> | Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. |

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost \$575 per typical tree or \$775 per specialty tree, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

Requestor Comments:

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.

Conway, John

From: Sereno, Dan
Sent: Tuesday, July 10, 2012 7:22 AM
To: 'Edmond Bourke'
Cc: Conway, John; Lindeman, Marie; Gigi Bourke; Pisani, Mike
Subject: RE: Reforestation Application for Tree at 2201 Channel Road
Attachments: Tree Removal or Reforestation Application.pdf

Mr. Bourke:

Thanks for your prompt attention. We will try to make up the petition and map this week for you to gather signatures next week. Mr. Conway will handle any questions or concerns you might have.

Thank you,
Dan Sereno

Parks and Trees Superintendent
Municipal Operations Department
3300 Newport Blvd
P.O. Box 1768
Newport Beach, CA 92658 Ph (949) 644-3069 Fx (949) 850-0747

From: Edmond Bourke [<mailto:EBourke@c2rem.com>]
Sent: Monday, July 09, 2012 2:17 PM
To: Sereno, Dan
Cc: Conway, John; Lindeman, Marie; Gigi Bourke
Subject: RE: Reforestation Application for Tree at 2201 Channel Road

Dan,

Please find attached the executed Reforestation Application signed by the Property owner, Paula Gonzales, for the subject tree located at the property at 2201 Channel Road Newport beach, California 92661. Please review and let me know what additional information/check you need and when. Thanks for your assistance on this activity. Talk soon.

Should you have any questions, please contact me at (949) 261-8098 or respond directly to this email. Thank you.

Sincerely,

Edmond Bourke, Property owner 2205 Channel Road

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If you have received this electronic transmission in error, please notify the sender immediately and destroy all electronic documents and hard copies of the communication, including attachments. Thank you.

From: Sereno, Dan [<mailto:dsereno@newportbeachca.gov>]
Sent: Friday, July 06, 2012 11:22 AM
To: Edmond Bourke

Cc: Conway, John; Lindeman, Marie

Subject: Reforestation Application for Tree at 2201 Channel Road

Mr. Bourke:

Attached is the application. Please fill out and have your neighbor sign. Return to us asap and we will prepare the maps/petition for you/neighbor to gather signatures next week and try to get it on the August 7th Parks, Beaches and Recreation Commission. I will need all signatures by Monday July 23rd to give staff time to verify and prepare the reports.

Please fill in the top section and section B only. Check- Initiated by – **Property Owner and Wrong tree species for location boxes**

Thank you for meeting today and if you have any questions, please contact me or John Conway.

Thank you,

Dan Sereno

Parks and Trees Superintendent

Municipal Operations Department

3300 Newport Blvd

P.O. Box 1768

Newport Beach, CA 92658 Ph (949) 644-3069 Fx (949) 650-0747



Municipal Operations Department

Human Resources

SEP 11 2013

Received by: LC

June 12, 2013

TO: Deputy Municipal Operations Director
FROM: Parks/Trees Superintendent
SUBJECT: *Tree Removal Review – Reforestation*

PROPERTY OWNER(S) / REQUESTER INFORMATION:

Name: Ms. Paula Gonzales

Tree Location(s): 2201 Channel Road

On behalf of Ms. Gonzales, staff requests the removal of a City Carrotwood tree based on the criteria of the City Council Policy G-1, Reforestation of City Trees. Ms. Gonzales has agreed to incur the cost of a City tree removal and replacement with a 36" box size Australian Willow tree within the parkway. The Reforestation application will be discussed by PB&R Commission at the August meeting.

REPLACEMENT TREE(S): ☒ YES ☐ NO

DESIGNATED TREE(S): *Geijera parviflora* – Australian Willow

DEPUTY MUNICIPAL OPERATIONS DIRECTOR – COMMENTS / RECOMMENDATIONS:

Remove tree if reforestation approved by PB&R Commission

Signature: MR Date: 7-22-13

RISK MANAGER – COMMENTS / RECOMMENDATIONS:

Risk Mgmt concurs with staff recommendations

Signature: Shelli Anderson Date: 9/16/13

CITY MANAGER – COMMENTS / RECOMMENDATIONS:

OK

Signature: 

Date: 9/23/2013



Municipal Operations Department

TREE INSPECTION REPORT

Name: Ms. Paula Gonzales

Tree Location: 2201 Channel Road

Request: Ms. Gonzales is requesting the Municipal Operations Department staff to remove a City Carrotwood tree based on the criteria of the City Council Policy G-1, Reforestation of City Trees. Ms. Gonzales agrees to incur the cost of the tree removal and replacement of a 36" box size Australian Willow tree within the parkway.

Tree Species: Cupaniopsis anacardioides – Carrotwood

Designated Street Tree: Geijera parviflora – Australian Willow

Estimated Tree Value: \$1,380

Damage: N/A

Parkway: Concrete Brick Turf (X) Other

Comments: A field inspection confirmed the City trees are within the City parkway.

Inspected by: John Conway **Date:** 7-17-13
John Conway, Urban Forester

Recommendation: Forward reforestation request to the Parks, Beaches, and Recreation Commission for review and approval.

Reviewed by: Paul Ramirez FOR DAN SERENO **Date:** _____
Dan P. Sereno, Parks and Trees Superintendent

[Show/Hide Map](#)
[Print Report](#)

Inventory Detail

Dist: 17
 Address: 2201 CHANNEL RD
 Fictitious: No
 Location: Front-1
 On Address: 2201 CHANNEL RD
 Species: *Cupaniopsis anacardioides*, CARROTWOOD
 DBH/Height: 07-12 / 15-30
 Parkway Size: 5
 Utility Overhead: No
 Sidewalk Damage: No
 Recommended Maintenance: Grid Trim
 Estimated Value \$1,380

WCA Work History

| Date | Work Type | Amount | Job# |
|------------|-------------------------|---------|-------|
| 10/8/2010 | Service Request Pruning | \$39.00 | 16790 |
| 10/16/2008 | Grid Pruning | \$39.00 | 12665 |
| 7/11/2006 | Grid Pruning | \$39.00 | 9762 |
| 7/10/2000 | Grid Trimming | \$39.00 | 3581 |
| 1/27/1999 | Grid Trimming | \$39.00 | 2438 |

Other Work History

| Date | Work Type | Crew | Acct# | Min |
|------|-----------|------|-------|-----|
|------|-----------|------|-------|-----|



Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

July 10, 2012

Property Owner First and Last Name (please print): Edmond Boule

Business Name (if applicable): _____

Address: 2205 Channel Rd

Phone #: 714 313 4536

[Signature] 7.12.12
Signature Date

In favor of tree removal ☒ EB (initial) Oppose tree removal ☐ _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Joe Resko 2

Business Name (if applicable): _____

Address: 2213

Phone #: 949 673 5029

[Signature] _____
Signature Date

In favor of tree removal ☒ _____ (initial) Oppose tree removal ☐ _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Susan Anderson 3

Business Name (if applicable): _____

Address: 2217 Channel

Phone #: _____

[Signature] 7-13-12
Signature Date

In favor of tree removal ☒ _____ (initial) Oppose tree removal ☐ _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

July 10, 2012

Property Owner First and Last Name (please print):

Gloria Oakes

Business Name (if applicable):

Address:

2209 Channel Road

Phone #:

949-6751152

Gloria Oakes

Signature

7/13/12

Date

In favor of tree removal

☒

GO

(initial)

Oppose tree removal

☐

(initial)

Comments:

Property Owner First and Last Name (please print):

Paula Gonzales

5

Business Name (if applicable):

Address:

2201 Channel

Phone #:

Paula Gonzales

Signature

7/13/12

Date

In favor of tree removal

☒

(initial)

Oppose tree removal

☐

(initial)

Comments:

Property Owner First and Last Name (please print):

John and Virginia Abell

6

Business Name (if applicable):

Address:

2222 Channel Road, Newport Beach, Ca 92661

Phone #:

714-366-1615

Virginia C. Abell

Signature

7/17/12

Date

In favor of tree removal

☒

(initial)

Oppose tree removal

☐

(initial)

Comments:

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

July 10, 2012

Property Owner First and Last Name (please print): Sandra van Schoonenberg 7

Business Name (if applicable): _____

Address: 2234 Channel Rd

Phone #: 949-723-4666

Sandra van Schoonenberg 7-14-2012
Signature Date

In favor of tree removal ☒ pva (initial) Oppose tree removal ☐ _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): CAROL HELOU & LISA HELOU 8

Business Name (if applicable): _____

Address: 2218 CHANNEL RD

Phone #: 949-278-7829

Carol Helou 7-18-12
Signature Date

In favor of tree removal ☒ CH/LH (initial) Oppose tree removal ☐ _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): JIM BUFFINGTON 9

Business Name (if applicable): _____

Address: 2133 CHANNEL ROAD N.B. 92661

Phone #: 714-437-9697

J. Buffington 7/19/12
Signature Date

In favor of tree removal ☒ _____ (initial) Oppose tree removal ☐ _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

July 10, 2012

Property Owner First and Last Name (please print): LINDA LEACH 10

Business Name (if applicable): (949) 283-4637

Address: 2129 E. BALBOA BLVD

Phone #: _____

Linda Leach
Signature

7/20/12
Date

In favor of tree removal ☒ _____ (initial) Oppose tree removal ☐ _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____ 11

Business Name (if applicable): JOHN COTTRELL

Address: _____

Phone #: _____

John Cottrell
Signature

7/20/2012
Date

In favor of tree removal ☒ _____ (initial) Oppose tree removal ☐ _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): DEBBIE THOMPSON 12

Business Name (if applicable): 2117 + 2123

Address: _____

Phone #: _____

Debbie Thompson
Signature

7/20/12
Date

In favor of tree removal ☒ _____ (initial) Oppose tree removal ☐ _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

July 10, 2012

Property Owner First and Last Name (please print): DEBBIE THOMPSON 13

Business Name (if applicable): 2123 E Balboa

Address: _____

Phone #: _____

Debbie Thompson Signature 7/20/12 Date

In favor of tree removal ☒ _____ (initial) Oppose tree removal ☐ _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Susan Taylor 14

Business Name (if applicable): _____

Address: 2130 E Balboa Ave.

Phone #: _____

Susan J Taylor Signature 3/5/13 Date

In favor of tree removal ☒ ST (initial) Oppose tree removal ☐ _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Mary Lavonne Voit 15

Business Name (if applicable): _____

Address: 2115 E. Balboa Blvd.

Phone #: _____

Mary Lavonne Voit Signature 3-3-13 Date

In favor of tree removal ☒ M&V (initial) Oppose tree removal ☐ _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

July 10, 2012

Property Owner First and Last Name (please print): Doree Mexia

Business Name (if applicable): _____

Address: 2281 Channel Rd.

Phone #: 949-673-1989

Doree Mexia
Signature

3/2/13
Date

In favor of tree removal ☒ DM (initial) Oppose tree removal ☐ _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): John Lannitser

Business Name (if applicable): _____

Address: 2254 Channel Rd.

Phone #: 949-615-2674

[Signature]
Signature

3/5/13
Date

In favor of tree removal ☒ jl (initial) Oppose tree removal ☐ _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): R.G. Desai 18

Business Name (if applicable): _____

Address: 2266 Channel Rd.

Phone #: 673-5596

[Signature]
Signature

3/5/13
Date

In favor of tree removal ☒ [Signature] (initial) Oppose tree removal ☐ _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

July 10, 2012

Property Owner First and Last Name (please print): PAT HARRISON 19

Business Name (if applicable): _____

Address: 2270 CHANNEL RD BALBOA, CA 92661

Phone #: 949 675-4835

Patricia Harrison

Signature

3-5-13

Date

In favor of tree removal ☒ PH (initial)

Oppose tree removal ☐ _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): CAROLYN MOSS 20

Business Name (if applicable): _____

Address: 2238 CHANNEL Rd.

Phone #: 818 209-2932

Carolyn P. Moss

Signature

Date

In favor of tree removal ☒ CM (initial)

Oppose tree removal ☐ _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Gary J Heermans 21

Business Name (if applicable): _____

Address: 2125 Balboa Newport Beach

Phone #: _____

Gary J Heermans

Signature

3-7-13

Date

In favor of tree removal ☒ GJH (initial)

Oppose tree removal ☐ _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

July 10, 2012 22

Property Owner First and Last Name (please print):

PATRICIA E SPRAGUE

Business Name (if applicable):

Address:

2219 Channel RD

Phone #:

(951) 682-9590

Patricia Sprague

Signature

Date

3/11/13

In favor of tree removal ☒



pes

(initial)

Oppose tree removal ☐

(initial)

Comments:

Property Owner First and Last Name (please print):

ERIK ANDERSON

Business Name (if applicable):

Address:

2210 CHANNEL RD.

NB 92661

Phone #:

949 202-9349

Erik Anderson

Signature

Date

3/12/13

In favor of tree removal ☒



EKA

(initial)

Oppose tree removal ☐

(initial)

Comments:

Property Owner First and Last Name (please print):

SAMANTHA ANDERSON

Business Name (if applicable):

Address:

2210 CHANNEL RD.

NB 92661

Phone #:

949 280-2230

Samantha Anderson

Signature

Date

3/12/13

In favor of tree removal ☒



STA

(initial)

Oppose tree removal ☐

(initial)

Comments:

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

July 10, 2012

Property Owner First and Last Name (please print): Lebery D. Voit

Business Name (if applicable): _____

Address: 510 E 134th Blvd

Phone #: 706 669

Lebery D. Voit Signature 3.14.13 Date

In favor of tree removal ☒ (initial) Oppose tree removal ☐ (initial)

Comments: N/A -

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature Date

In favor of tree removal ☐ (initial) Oppose tree removal ☐ (initial)

Comments: _____

Property Owner First and Last Name (please print): _____

Business Name (if applicable): _____

Address: _____

Phone #: _____

Signature Date

In favor of tree removal ☐ (initial) Oppose tree removal ☐ (initial)

Comments: _____



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